

**NE1962 Annual Meeting -- Zoom**  
**December 14, 2021 2:00 to 5:00 pm EST**

**Location: Virtual**

[Zoom Meeting Link](#)

Meeting ID: 840 1983 5040

Passcode: 836186

- 2:00: Welcome & meeting charge
  - Note regarding information needed for annual report
- 2:05: Renewal of NE1962 and capacity funds
- 2:20: General overview of progress on book
- 2:30: General question and answer session
  - Author questions
  - Formatting
- 2:45: Breakout groups by book section (Health & Well-being, Environmental Literacy & Stewardship, Equity & Inclusion, Community resilience and vitality)
  - Section specific questions
  - Short overview of chapter by each author (~ 2 minutes)
  - *Short break as needed*
  - Coordinate among authors:
    - Overlap in content
    - Order of chapters
    - Referencing other chapters in section
    - Begin to develop intro to section
- 4:00: Short summary by section editors (~ 5 minutes per section)
- 4:30: Next steps and timeline for publication
- 4:45: Wrap up