**2021 USDA Multistate NC-1194 Meeting Agenda**

**August 9 – 10, 2021, Honolulu HI**

Meeting Organizers

Daniel Jenkins, Chair, danielje@hawaii.edu

Olga Tsyusko, Vice Chair, olga.tsyusko@uky.edu

Jose Reyes-de-Corcuera, Secretary, jireyes@uga.edu

USDA NIFA advisor: Hongda Chen

Administrative advisor: Steve Lommel

Venue: Hybrid / in person – on-line, physically hosted at University of Hawai’i, Mānoa (Honolulu, HI), St. John Plant Science Bldg. Room 011.

**August 9, 2021 (Day 1, Monday)**

All times in Hawaii Standard Time (EDT – 0600; CDT – 0500; MDT – 0400; PDT – 0300)

1.    8 AM Central Time – 8:30 am: Opening remark & Brief introduction of NC-1194 members

2.    8:30 am – 9:45 am: Administrative updates:

 - Dr. Hongda Chen

- Dr. Steve Lommel

3. 9:45 am – 10 am: meeting break

4.   10 am – 12 pm: Station reports/updates

 (a) No more than 10 minutes for each station report

 (b) Start from Arizona (AR, AZ, FL, GA, HI, IA, KY, MI, MO, NJ, NY)

5. 12 pm – 1 pm: Lunch time

6. 1 – 2:15 pm: Station reports (OK, SC, UT, VA, WI)

 2:15 – 2:30 pm: meeting break

 2:30 – 3:00 pm: coordinate preparation of 2020 annual report

(Zoom breakout rooms will be set up upon request)

**August 10, 2021 (Day 2, Tuesday)**

1.   8 am – 8:30 am: Election of officers

2. 8:30 am – 9:30 am: Preparation of NC-1194 renewal proposal, due on 9/15/2020;

 establish the writing team (subcommittee); set some deadlines; add new objectives;

3. 9:30 am – 9:45 am: meeting break

4. 9:45 am – 11 am: Future meetings: format and locations

5.   11 am – 1 pm: Multi-station collaboration/projects/ideas (AMR, GARD, etc) including working lunch

7. 1 pm: Adjourn / optional field trip

**Annual Report**:

1. Multistate committees must submit an annual report within 60 days of a meeting
2. brief 3-page report about the group’s activities with a focus on multistate collaborations, accomplishments, and impacts over individual state reports
3. using the report template in NIMSS: appendix\_d.pdf
4. Slideshows for NC AAs to Use at Annual Meetings: <https://www.ncra-saes.org/slideshows-for-aas>.