NCERA 216 Meeting

Tentative Agenda

June 17, 2020

9:00 AM - Noon

Zoom Meeting: <https://ksu.zoom.us/j/95751738811>

1. Chair-elect Debra Bolton will call meeting to order

2. Roll call

3. Approval of October 2019 Meeting

4. Old business –Five-year report submitted January 21, 2020

5. New business

 a. Strategic Areas Reports

 b. Review of our strategic areas?

* Changing the way we work, collaborate, and advocate for our target populations

 c. How can we promote research partnerships?

 d. How can we assure reporting for work collaborations and individual research?

* Reporting Template (Attached)

6. Elections

a. New officers for next two years

 b. Executive Board Members

 c. Strategic Area Leaders

7. Anything else for the good of the cause?

8. Adjournment

Reporting Template for NIMSS: (The chair needs this for our overall NCERA 216 report)

Reporting focuses on intended activities, outputs, and short-term outcomes. Committees, practitioners, and researchers should build information around activity milestones, as identified in the original proposal.

Please indicate significant evidence of linkages both internal to the project/committee and to external peer groups, stakeholders, clientele, and other multistate activities.

The report should also reflect on the items that stakeholders want to know, or want to see. Committees, practitioners, and researchers should describe plans for the coming year in no more than one or two short paragraphs. If the committee is filing an annual report, the accomplishments will cover only the current year of the project; for termination reports, list accomplishments from the entire span of the project.

* + **Short-term Outcomes:** Quantitative, measurable benefits of the research outputs as experienced by those who receive them. Examples include the adoption of a technology, the creation of jobs, reduced cost to the consumer, less pesticide exposure to farmers, or access to more nutritious food.
	+ **Outputs:** Defined products (tangible or intangible) delivered by a research project. Examples of outputs are reports, data, information, observations, publications, and patents.
	+ **Activities:** Organized and specific functions or duties carried out by individuals or teams using scientific methods to reveal new knowledge and develop new understanding.
	+ **Milestones:** Key intermediate targets necessary for achieving and/or delivering the outputs of a project, within an agreed timeframe. Milestones are useful for managing complex projects. For example, a milestone for a biotechnology project might be "To reduce our genetic transformation procedures to practice by “month, year."