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| W4003 Annual Meeting Agenda  Host: Jinan Banna 808-956-7857,  [jcbanna@hawaii.edu](mailto:jcbanna@hawaii.edu) | **March 11-14, 2020**  **Conference Overview**   |  |  | | --- | --- | | Mar. 11 | Arrival & Welcome | | Mar. 12 | W4003 Subgroups and W3003 Papers | | Mar. 13 | W4003 Subgroups cont./Reconvene | | Mar. 14 | (Optional) Finalize work from previous days | |

## Wednesday, March 11, 2020

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| **6:00pm – 7:30 pm** | Welcome  *Meeting Location:* University of Hawaii at Manoa 1955 East-West Rd Honolulu, HI 96822   * Members introduction * Overview of agenda, handouts, meeting goals * Approve March 2019 Annual Meeting Minutes |

## Thursday, March 12, 2020

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| **Meeting Location:** 1955 East-West Rd Honolulu, HI 96822  **Note: Meals each day will be on our own at nearby restaurants. Some snacks and drinks will be provided.** | | | |
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| **8:30am – 9:30 am** | Review Agenda items/Members List/Selection Committee Assignments  Words from Admin. Advisor | | |
| **9:30 am – 10:30 pm** | Manuscripts – updates, Objective 1&2 and writing groups | | |
| Paper 1 | Paper 3 | Paper 4 |
| **10:30 – 10:45 am** | Morning Break | | |
| 10:45 am - 12:00 pm | Make decisions on how data will be analyzed | | |
| Child Survey | | Parent Survey |
| **12:00 pm – 1:00 pm** | Lunch (on your own) & Walk Outside | | |
| 1:00 pm -- 2:30 pm | Continue discussion on how data will be analyzed | | |
| Child Survey | | Parent Survey |
| **2:30 pm -- 3:00 pm** | Reconvene as group to discuss subgroup conversations and to provide each subgroup with feedback. | | |
| **3:00pm – 3:15 pm** | Afternoon Break | | |
| **3:15 pm – 4:45 pm** | Discuss paper ideas for new data (add another chunk of time to discuss next day) | | |
| **4:45 pm -- 5:00 pm** | Discuss agenda for tomorrow and adapt as needed. | | |
| **5:00 pm** | Adjourn | | |
| **6:30 pm** | Group Dinner at TBD | | |

## Friday, March 13, 2020

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| **Meeting Location:** 1955 East-West Rd Honolulu, HI 96822 | |
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| **8:30 am – 10:30 am** | Discuss feedback from W4003 proposal if we have any |
| **10:30am – 10:45 am** | Morning Break |
| **10:45 am – 12:00 pm** | Begin discussion on tool development and implementation |
| |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Mobile app**  TBD | **Parent coaching/ supervision**  TBD | **Cooking videos**  TBD | **Web menu calendar**  TBD |  | | |
| **12:00 pm – 1:00 pm** | Lunch (On your own) & Walk Outside |
| **1:00 pm – 3:30 pm** | Continue discussion on tool development and implementation |
| **3:30 pm – 3:45 pm** | Afternoon Break |
| **3:45 pm – 5:00 pm** | Determine who will be available on Saturday to…  Appoint officers for 2020-2021. Determine 2021 annual meeting dates & locations. |
| **5:00 pm** | Adjourn |

## Saturday, March 14, 2020

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| 9:00 am – 11:00 am  (For those available to meet) | ?  *Meeting Location:* 1955 East-West Rd Honolulu, HI 96822 |
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