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| W3003 Annual Meeting Agenda    Host: Alex Anderson (C:706-542-5059) | March 21-24, 2018  Conference Overview   |  |  | | --- | --- | | Mar. 21 | Arrival & Welcome | | Mar. 22 | W3003 Papers/W3003 Subgroups | | Mar. 23 | W3003 Subgroups cont./Reconvene | | Mar. 24 | (Optional) Finalize work from previous days | |

## Wednesday, March 21, 2018

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| **6:00pm – 7:30 pm** | Welcome  *Meeting Location: UGA, room TBD (on campus near hotel)*   * Members introduction * Overview of agenda, handouts, meeting goals * Approve March 2017 Annual Meeting Minutes (from Honolulu, HI) |

## Thursday, March 22, 2018

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| **Meeting Location: University of Georgia, room TBD - nearby to the hotel on campus**  **Note: Meals each day will be on our own at nearby restaurants. Some snacks and drinks will be provided.** | | | | |
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| **8:30am – 9:30 am** | Review Agenda items/Members List/Selection Committee Assignments  Words from Admin. Advisor | | | |
| **9:30 – 10:30 am** | Review findings from pilot data and objective 1. | | | |
| **10:30 – 10:45 am** | Morning Break | | | |
| **11:00 am – 12:00 pm** | Manuscripts – updates, new manuscripts and writing groups | | | |
| Paper 1 | Paper 2 | Paper 3 | Paper 4 |
| **12:00 pm – 1:00 pm** | Lunch (on your own) & Walk Outside | | | |
| **1:00pm – 3:30 pm** | Meet in subgroups for Objective 1 discussions and data analysis | | | |
| **3:30pm – 3:45 pm** | Afternoon Break | | | |
| **3:45 pm – 5:00 pm** | Reconvene as group to discuss subgroup conversations and to provide each subgroup with feedback, further ideas/direction. Review agenda items for tomorrow. | | | |
| **5:00 pm** | Adjourn | | | |
| **6:30 pm** | Group Dinner at TBD | | | |

## Friday, March 23, 2018

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| **Meeting Location: University of Georgia, room TBD (on campus, near hotel)** | |
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| **8:30 am – 10:30 am** | Brief review of agenda items. Form & meet in subgroups for developing protocol for Objective 2. |
| **10:30am – 10:45 am** | Morning Break |
| **10:45 am – 12:00 pm** | Reconvene as group to discuss subgroup conversations and to provide each subgroup with feedback, further ideas/direction. |
| **12:00 pm – 1:00 pm** | Lunch (On your own) & Walk Outside |
| **1:00 pm – 3:30 pm** | Subgroups meet to finalize next protocols. |
| **3:30 pm – 3:45 pm** | Afternoon Break |
| **3:45 pm – 5:00 pm** | Each subgroup presents finalized methods protocols to be used for data collection of Objective 2. Determine who will be available on Saturday to begin developing IRB application materials  Appoint officers for 2018-2019. Determine 2019 annual meeting dates & locations. |
| **5:00 pm** | Adjourn |

## Saturday, March 24, 2018

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| 9:00 am – 11:00 am  (For those available to meet) | Finalize work from W3003  *Meeting Location: University of Georgia, room TBD (on campus, near hotel)* |
|  | Development of IRB application materials for objective 2: consent and assent forms, recruitment flyers, etc. |