**NIMSS Multistate Project S1082**

**Meeting dates and minutes 2018-2023**

**Meeting for 2023**

**January 20, 2023 (12-1p.m. Central; Zoom; Leslie recorded the minutes)**

Attending: Leslie Green; Andy Carswell; Axton Betz-Hamilton; Bonnie Albright; Denise McAlister; Kathy Vasquez; Randy Cantrell; Yoko Mimura; Craig Anz. Not attending: Sung-Jin wanted to attend but couldn’t

1. Paper Discussion:
   1. Journal: Behavioral Sciences (have a special issue coming out: Aging in Place: The Role of Housing and Support Services; Guest editor says they will waive the fee)
      1. Axton: this journal is published by MDPI (~Multi Digital Publishing Incorporation) and they have a history of poor/questionable practices; SD State doesn’t accept this publisher.
      2. We’ll table the journal for now and focus on others.
   2. Paper ideas:
      1. Andy: do a multi-level approach with home modification as the DV. There’s a possible 12 years of data that could be examined.
      2. Bonnie: take a stepping-stone approach to establish time order of effects. Use paper 2 and pull in an additional wave to predict households that will make modifications. \*we decided as a group to go in this direction\*
      3. Craig/Andy: Do we have year house was built data? Tease out age of home and age of owner when modifications were made.
      4. Yoko: Has experience in longitudinal data, but no real experience in multi-level data analysis.
      5. Axton: Has a little bit of experience in HLM and know someone I could ask for help if we get stuck.
      6. Randy:
         1. What’s our goal? Are we building off the papers we write, or just writing individual things.
      7. Denise:
         1. Disaster Resilience (absentee landlords vs. those who live close to the units)
2. Grants
   1. Retirement Research Fund has LOI due Feb 1st and May 1st. We can aim for May 1st.
3. Any other Business:
   1. Randy: FL makes him re-apply annually as an individual member of the team for AIP
   2. Meetings for the semester: Every other Friday at 1:00 Eastern. Next meeting: Feb 10th 1:00 Eastern
4. Action Items:
   1. Andy and Yoko will team up on the methods for the paper. They will review the data for which wave has the most detailed Home Modification variable. Create a simplified model to get us started. Run a preliminary analysis to see how large of a sample we may be dealing with. Send summary to group by Feb 3rd
   2. Sung-Jin**:** Will you share the code for paper 2 with Andy and Yoko?
   3. Leslie: Send the group a copy of both articles AIP group has published. Send a calendar invite for the next meeting.
   4. All Group members**:** review Andy and Yoko’s summary and brainstorm ways we could further build out the model for discussion on Feb 10th.
      1. AHS Searchable codebook: <https://www.census.gov/data-tools/demo/codebook/ahs/ahsdict.html>
   5. Andy: will you send any feedback we received on the LOI that was previously submitted to the Retirement Research Fund? We can use that to further our discussion of what we could submit in May.

**February 17, 2023 (12-1p.m. Central; Zoom; Leslie recorded the minutes)**

Attending: Leslie Green, Andrew Carswell, Randy Cantrell, Axton Betz-Hamilton, Bernard Steinman, Bonnie Albright, Kathy Vasquez, Craig Anz. Not in attendance: Sung-Jin Lee, Yoko Mimura, Denise McAlister, Gina Peek.

1. Welcome Bernard to the group.
2. Andy presented his findings from reviewing the data – in short merging years/variables is possible. Key variables of interest were shared (see PPT Andy sent).
3. Andy sent a few emails regarding the grant opportunity with the Retirement Research Fund Foundation. This may or may not be the outlet for us.
4. Next meeting: March 2 (Thursday) 12 central/1 eastern. \*changing meeting day from Friday’s to Thursdays for the time being\*
5. Action Items for all members:
   1. Review the research questions in Andy’s PPT and come prepared to discuss what our paper might focus on.
   2. Review RRFs previously funded research. Review the emails Andy sent and consider the viability of submitting to RRF or finding a different funder.
   3. Leslie send meeting invite for March 2.

**March 2, 2023 (12-1p.m. Central; Zoom; Leslie recorded the minutes)**

Attending: Leslie, Randy, Sung-Jin, Bernard, Axton, Craig, Bonnie. Not attending: Andy, Denise, Gina, Yoko, Kathy

1. We discussed the research questions for the next paper and used Andy’s PPT from last meeting as a guide.
   1. We generally like research questions 1-3 for 1 paper, and question 4 may be its own paper.
   2. We settled on 2 things:
      1. Idea 1: Taking a step-up approach and expanding on paper 2 and making that longitudinal paper where we only look at 2 years.
         1. On a future paper, we might venture into using 4 years of data as suggested in the PPT
      2. Idea 2: Only look at 1 year of data but focus on doing an age group comparison (young 45ish; Middle 65ish; Old 85ish?) in order to observe home modification patterns. If we do this with the 2021 data, we will essentially have pre-covid data.
         1. On a future paper we could use a later wave (2023?) to do a similar study, but for examining during covid.
   3. Issues that may be raised with these ideas need to be discussed with Andy given his recent dive into the data.
2. We discussed the RRF and collectively agree that they may not be a good match (given who they have funded in the past and the types of projects they have funded).
3. Sung-Jin noted that her university, like Axton’s doesn’t accept journals published by MDPI

Action Items:

1. Look at the call for LOI that Bonnie emailed about (see Andy’s forward of this email to the group dated Feb 24th
2. Leslie: send out meeting minutes and doodle poll for the next meeting. Doodle is needed to ensure Andy can attend.

**March 23, 2023 (3-4p.m. Central; Zoom; Leslie recorded the minutes)**

Attending: Yoko, Andrew, Bernard, Randy, Leslie, Sung-Jin, Bonnie. Not attending: Axton, Kathy, Denise, Craig, Gina.

1. Andy responded to the research ideas generated from last meeting.
2. The group decided to pursue the following:
   1. Idea 1: Taking a step-up approach and expanding on paper 2 and making that longitudinal paper where we only look at 2 years. Data from 2017 and 2019 may be the best choice. The goal is to work with pre-covid data.
      1. This paper will be pursued immediately. \*note action items below and respond\*
      2. Andy and Bonnie (with possible assistance from Yoko) will lead the methods/data analysis.
   2. Idea 2: Only look at 1 year of data but focus on doing an age group comparison (young 45ish; Middle 65ish; Old 85ish?) in order to observe home modification patterns. If we do this with the 2021 data, we will essentially have pre-covid data.
      1. \*It’s possible that this paper will include a second (or more) wave and take a pre/post covid view – details regarding that are TBD.
      2. This paper idea will be pursued as soon as someone with experience with the AHS data agrees to lead the methods.

Action Items

1. Andy will confirm which 2 consecutive AHS waves will be appropriate for the paper (Idea 1).
2. All: Please consider your availability/interest to work on the paper using Idea 1 and share with the group (by replying all to this email), which portion of the paper (Idea 1) you will work on. Portions include: 1) Introduction 2) Literature Review 3) Theory 4) Methods/data analysis 5) Results 6) Conclusions/Implications.
   1. If you do not have the time to commit to this paper right now by attending meetings and engaging in writing, that is okay. The next paper (Idea 2) will likely begin in the near future.
3. Leslie will send out a doodle poll for the next meeting.
   1. Persons committing to the paper (Idea 1) should respond to the poll. That meeting will focus on generating this paper.

**May 5, 2023 (11am - 12noon Central; Zoom; Leslie recorded the minutes)**

Attending**:** Leslie, Andrew, Denise, Randy, Axton, Bonnie, Sung-Jin, YokoNot attending**:** Kathy**.**

A) Should we reach out to Bernard and Craig who did not respond to the email invitations to join this paper ("idea 1"). The group agreed that we should reach out. Andy will reach out.

B) Research questions were discussed. Bonnie supplied the following 6 questions for consideration.

1. How are situational and contextual factors predictive of aging individuals’ subsequent decisions to make home modifications.
2. What is the composition of a household that makes subsequent decisions to modify their residence so an occupant(s) can remain aging in place?
3. Are subsequent housing modifications significantly affected by demographic and housing factors (housing norms and constraints)?
4. Can we test a model to successfully associate household characteristics and the likelihood that the household undergone subsequent modifications to make the home more accessible for an older or disabled person?
5. What is the impact of housing adequacy on subsequent home modification, controlling for demographics and housing characteristics among those aged 65 and older?
6. In other words, are adequacy indicators the main reason that people aged 65 and older modify plan to their homes?

C) Questions were raised regarding the measurement of Housing Adequacy. Andy confirmed that there are variables in the data to measure that. We will essentially be defining Housing Adequacy as we did in Paper 2.

D) Discussion was held regarding the need to approach this paper in a such a way that we don't accidentally self-plagiarize from paper 2.

E) We discussed the use of 2019 vs. 2021 data for "year 2". Using 2019 should be sufficient. 2021 may have some overlap with 2020 (COVID). Bonnie's "2nd year paper" is a possible example of how we might approach our paper.

F) The overall objective of Idea 1 was summed to be: Are subsequent housing modifications (DV from 2019 AHS) significantly affected by demographic and housing factors (housing norms and constraints) (from 2017 AHS)?

G) We also discussed submitting to HERA. Bonnie, Andy, and Yoko will take the lead with the methods. Randy, Leslie, and Sung-Jin are available to help review the abstract (pending travel for each member listed). The HERA deadline is May 15, but an extension will probably be announced.

**Action Items:**

1- Andy will reach out to Bernard and Craig.

2- Bonnie will send the group her paper that follows a similar approach

3- HERA abstract: Andy agreed to take the lead (pending his travel). Bonnie, Andy, and Yoko will do some pre-analysis and will respond to the group by May 16th. The goal is to submit the abstract by May 20th. Randy and Leslie agreed to review the abstract prior to submission.

1. Leslie will send an invite for the next meeting (end of May-June timeframe).

**June 7, 2023 (11am - 12noon Central; Zoom; Leslie recorded the minutes)**

Attending**:**  Leslie, Bonnie, Randy, Axton, Kathy, Yoko, AndyNot attending: Denise, Sung-Jin (out of country).

1. We discussed the wording of the research question and used the previously published paper as a guide.
   1. The previous paper's research question was: " What is the impact of housing adequacy on recent home modification, controlling for demographics and housing characteristics among those aged 65 and older?"
   2. The edited research question for the present paper is: "What is the association between housing adequacy and subsequent home modification over time, controlling for demographics and housing characteristics among homeowners aged 65 and older?"
   3. We may have a secondary research question, but going through the data may help to flush that out. It may be as simple as: What is the profile of persons making modifications.
2. Other research questions were discussed two that the group liked were:
   1. Use any of the demographics or housing characteristics as a primary independent variable instead of only as controls (e.g. race, etc).
   2. Using the 2nd measure of home adequacy (self-reported) as another dependent variable.
   3. Comparing the objective measure of home adequacy (HUDs measure) to the self-reported measure.
   4. Only looking at a sample of disabled or only looking at a sample of those reporting mobility issues.
   5. Flip the dependent variable so that we examine effect of aging on housing adequacy. The housing adequacy may stay the same, but the aging process makes what was once an adequate house no longer adequate (even in a short period of time).
3. Variables for this study match those of the prior paper (see tables in that paper for descriptions). A quick list from the meeting was generated:
   1. race, no, in household, type of building, level of edu, yr home built, person with disability in the home, sex of householder, marital status, age of householder, total financial income for household, total expenses for household, rating of neighborhood, number of bedrooms, housing accessibility (respondent rating of how well the home lay out is when at least 1 person uses a mobility device -self-reported), HUD measure of adequacy (adequate - not adequate).
4. Bonnie created a script of the code so it can be easily used by someone else on the next paper.
5. Next meeting: 3-4 weeks from now.

Action Items:

1. Sung-Jin start work on Introduction; Leslie & Sung-Jin start work on Literature review.
2. Andy/Bonnie/Yoko: make progress with model and bring findings to group to discuss at next meeting
3. Leslie: send doodle poll for next meeting.

**Meeting Minutes for 2022**

**January 31, 2022 (11a.m.-12noon; Zoom; Andy recorded the minutes)**

1) RRF Update

              a) Remarks from rejection letter

              b) Any update on future cycles/areas of improvement

              c) Solicit ideas for gathering data/current and ongoing projects

              d) Other grant ideas

2) Next Paper Update

              a) Bonnie and Andy give AHS update/highlight variables of interest (home improvement and accessibility)

              b) Solicit for research questions/outcomes of interest

              c) Target journals

              d) Conferences? (GSA?)

              e) Work commitments (ask Gina about OSU multistate)

3) Randy Update

              a) Sabbatical

              b) Class update with Bill Reed

**June 7, 2022 (2-3p.m. Central; Zoom; Andy recorded the minutes)**

Attending: Leslie, Andy, Axton, Sung-Jin, Katherine Vasquez

1) We will start having weekly meetings since many of us have a little bit of breathing room here during the summer months.  We have resolved to meet at the same time (Tuesday from 3-4 EST) through at least June, with incremental progress (hopefully gained along the way).  We will eventually get to a point where writing tasks can be assigned to certain individuals based on their interests and strengths.

2) We have decided as a group to follow up with the first article from the AIP group (home modifications effect on residential satisfaction) to a slight pivot where we look at some of the factors that either help or inhibit households making the decision to modify their homes.  This essentially becomes a propensity model if we include whether or not a modification occurred recently (yes/no) as the dependent variable.  For the moment, it looks like the 2019 AHS data set holds some possibilities for us.

3) As part of some homework for each of the group members, I have included a mini-codebook for the 2019 AHS as an attachment.  With the codebook, see if you can find some variables of interest that might be good to include within the model.  For a more comprehensive look at both the variables and how they were coded, you can also check out this link as well: [https://www.census.gov/data-tools/demo/codebook/ahs/ahsdict.html](https://nam10.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.census.gov%2Fdata-tools%2Fdemo%2Fcodebook%2Fahs%2Fahsdict.html&data=05%7C01%7CBonnie.Albright001%40umb.edu%7C377efb06c379400c70dc08da53ab95c6%7Cb97188711ee94425953c1ace1373eb38%7C0%7C1%7C637914293700773859%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=Xzc9EbWAjQKGNGSyX%2FoQkoUER%2Ba7fLbVIAbHyhCOm1s%3D&reserved=0) (be sure to filter by the survey year 2019).  We can talk more about this during the next meeting on the 14th.

4) I will also be setting up a Google drive which includes the 2019 AHS data.  While not required as homework, you might still want to dig into the data a little further.

**June 14, 2022 (2-3 p.m. Central; Zoom; Leslie recorded the minutes)**

Attending: Leslie, Andy, Bonnie, Sung-Jin, Axton

1. Discussion of possible model for next paper. Tentative model:

Data: AHS 2019

Sample: Households with at least 1 person age 65+, Homeowners, Rural

Model:

* DV: HMRACCESS
* IV:
  + Accessibility Variables
    - Mobility Issues (Index of HABATHUSE, HABEDUSE, HAGETBATH , HAGETBED, HAGETHOME, HAGETKIT, HAKITUSE)
    - HHCARE, HHWALK \*these may be measuring disabilities, but they were discussed in the meeting
  + Place Attachment
    - RATINGNH
    - RATINGHS
  + Housing Characteristics
    - UPKEEP
    - BLD
    - YRBUILT
  + Other:
    - Length of residence (not sure if this is in the 2019 data or not)
  + Demographic/Economic Characteristics
    - age, education, marital status, household size, race, sex
    - Income, TOTHCAMT (total housing costs)

**June 21, 2022 (2-3p.m. Central; Zoom; Leslie recorded the minutes)**

Attending: Leslie, Randy, Axton, Sung-Jin

1. Further discussion of model for next paper. Sung-Jin: led a discussion regarding some frequencies she had run. Discussion of who might lead the methods/stats.
2. Questions for Gina and Andy (Leslie will email them).
   1. Will AIP get a meeting spot at HERA?
   2. Renewal process/progress for the group.
   3. Guidance for members working in small groups and individually on AIP related research.

**June 28, 2022 (3-4p.m. Central; Zoom; Leslie recorded the minutes)**

Attending: Leslie, Andy, Axton

1- Andy has time to run the analysis (Sung-Jin still the back up)

2- Andy willing to lead the paper

3- Followed up with Andy on the Gina questions. He will follow up with Candace on meeting time. He texted Gina.

4- Incentivize meetings: Axton and Leslie = Lit review. Rough draft in 2 weeks (aging, AIP, home mods; influences on decision to remodel) (home mod/remodeling; AIP (sense of place, res satisfaction, place attachment, aging period - physical debilitation). Andy and Sun-Jin tag team on model. Sung-Jin: model help and theory/conceptual framework. Randy/Kathy: conclusions/discussion. Bonnie: her background may provide some insights. Andy - introduction (by 2 weeks), purpose and objectives para by next week. Tentatively designated these writing assignments/rolls.

5- Kerstin not really available now. Andy will ask Gina if she wants to be active on this project. Yoko: maybe not.

6- Author chain - Andy may lead the paper, but doesn't have to be lead author.

7- Next mtg: July 6 (Andy is proctoring an online exam).

**July 19, 2022 (2-3p.m. Central; Zoom; Leslie recorded the minutes)**

Attending: Leslie, Andy, Randy, Sung-Jin

1- The paper is progressing well given the 5k word limit. We'll pause editing for now until the methods/results sections are written, then we can word smith to create the conclusions/implications and meet the 5k limit.

2- Sung-Jin will make some edits to the coding and model, will write up the descriptives table and the regression results table.

3- Andy and Bonnie will use Sung-Jin's tables to write the results

1. Randy is waiting in the wings to get started on the conclusions.

**July 26, 2022 (2-3 p.m. Central; Zoom; Leslie recorded the minutes)**

Attending: Leslie, Axton, Kathy, Andy; Randy

1) We were going to draft some research questions, but then concluded that the hypothesis may be sufficient enough and decided not to draft research questions.

2) Discussed some of the results and some plausible explanations for some relationships

3) Discussed possible role for Gina being 1) a read through of the final draft (before it's trimmed to be 5k words) to see how well we've communicated in the manuscript what we've been discussing in our meetings. 2) be the organizer for reviewer feedback (she makes great reviewer feedback tables!)

Action Items:

1) Bonnie and Andy will draft the results and add them to the current draft of the paper then send to Randy and Kathy to start drafting the conclusions (file name is AIP Literature ReviewABH\_7.9.22\_LG\_7.11.22\_SL 7.15.22\_LG 7-18-22\_rac Randy emailed this on 7-25-22)

**August 2, 2022 (met over email)**

Active in email conversation: Randy, Kathy, Leslie, Axton, Andy.

1. Met over email to pass current version/edits of the paper.

**August 9, 2022 (met over email)**

Active in email conversation: Andy, Randy, Leslie

1) Email discussion regarding final steps for the submission of the manuscript. Gina will be doing the final read through and formatting.

2) Decided to post-pone meetings until September.

**August 23, 2022 - September 23, 2022 (met over email)**

Emails between members for final questions on the manuscript before submission - emails were initiated by Gina to individual members on the portions of the paper they wrote. Final edits were made. Paper submitted during this time.

**October 17, 2022 - HERA in person AIP meeting (held for approximately 1 hour; Leslie recorded the minutes)**

Attending: Andy Carswell, Leslie Green, Axton Betz-Hamilton, Sung-Jin Lee, Craig Anz, Daejin Kim, Denise McAllister

1. Discussed status of current paper - it's still under review.
2. Discussed ideas for next paper: use AHS longitudinally and examine how people age in place. Possibly follow respondents age 55-60 and examine their ADLs, response to the disability question, etc. Dependent variable may be home modification. The goal would be to start meeting in January to finalize the research question and begin work on the paper.
3. Discussed grant opportunities and ideas:
   1. Retirement Research Fund has a call out (due Nov 15) with emphasis on care giving, intergenerational issues, and housing issues. Target population is 65+. Call for Letters of Intent appears to happen regularly (Nov, Feb, May)
   2. We can propose to collect primary data - possibly a mix of quantitative survey data using Qualtrics services for data collection (may cost around $10k depending on how long the survey is) and qualitative(?) data from one of our universities (UGA? SD?)
   3. Axton shared a copy of her Letter of Intent that got approved, but was not funded after formal proposal was submitted.
   4. Partnering with community groups who have experience working with the aged or housing and aging issues may help.
4. Action Items:
   1. For paper: Members should look through the AHS codebook for variables in preparation for a January meeting.
   2. Andy (report back by Oct 27):
      1. Find feedback from our first letter of intent that was rejected.
      2. Find out if the call with a February deadline has the same topic/target group
   3. Craig: Find information on the Walton Family Foundation as another possible grant source.
   4. Leslie: Email Gina so that Craig, Daejin, and Denise can be sent the paperwork required to join the group

**Meetings for 2021**

**February 5, 2021 (12-1 central; Zoom; Leslie recorded the minutes)**

Attending: Gina, Leslie, Kerstin, Andy

1. Discussed requested edits from Reviewer on paper.
2. Each member enter individual edits into Google doc once they are completed.
3. Each member enter responses into the "response to reviewer" document.

**February 13, 2021 (10-11a.m. Central; Zoom)**

Attending: Gina, Andy, Leslie, Kerstin

Meeting to discuss paper edits

**February 26, 2021 (4-5p.m. Central; Zoom)**

Attending: Gina, Andy, Leslie

Meeting to discuss paper edits and response to reviewer letter.

**April 1, 2021 (1-2p.m. Central; Zoom)**

Meeting to discuss paper edits

**May 10, 2021 (12-1p.m. Central; Zoom)**

Discussed potential grant opportunity through UGA

Discussed potential manuscript submission for a special issue of *Family Relations* (an NCFR journal

**July 7, 2021 (3-4p.m. Central; Zoom)**

Attending: Gina, Kerstin, Andy, Leslie

Meeting to discuss revisions requested by reviewers.

**July 30, 2021 (1-2p.m. Central; Zoom)**

Attending: Gina, Andy, Leslie, Kerstin,

Meeting with Journal Editor to discuss ongoing revisions requested by reviewers

**September 8, 2021 (7p.m. Central; Zoom)**

Attending: Gina & Andy

Discussed requested revisions from reviewers to manuscript.

**September 21, 2021 (1-2p.m. Central; Zoom)**

Attending: Gina, Andy, Kerstin, Leslie

Discussed requested revisions from reviewers to manuscript.

**October 2021 (met over email)**

Active on Email threads: Gina, Andy, Kerstin, Leslie

Worked on revisions for paper and submitted.

**October 28, 2021 (4-5p.m. Central; Zoom; Andy recorded the minutes)**

We had a good pre-HERA discussion today about a plan of action going forward.  A few of you will be going to the Monday HERA session that will serve as a working session for the NIMSS group on aging-in-place.  The following is a list of some of the things that we discussed that I hope you will advance further during that session…especially since I won’t be there (arriving in Minneapolis later).  Here goes nothing…

 1)      Regarding our group composition, I was thinking that we might want to consider Atiya Mahmood as one of our NIMSS members.  Atiya is a former member of HERA…she hasn’t been to our meetings for a few years, but I attribute that to the fact that she got a position at Simon Fraser University in Canada.  I have provided a link to her faculty page below, and you will see that she has done some good research on aging in place.  Please let me know whether you think it would be worthwhile to approach Atiya further about joining, and perhaps even more importantly…whether she even CAN be part of NIMSS given that she is outside the country.

<https://www.sfu.ca/gerontology/about/people/atiya-mahmood.html>

 2) On the heels of getting our first article related to the NIMSS group accepted, we had ideas about the direction for the next articles.  Among the ideas that we threw out were the following:

     a) the rural/urban dichotomy of aging-in-place modifications;

     b) the reaction and alignment of the types of modifications made to houses and whether they comport with the declines in activities of daily living experienced by these particular households;

     c) matching up the records of households from previous AHS surveys to track how older households age over time in what amounts to a longitudinal analysis, and at what point they make modifications in the life cycle.

 I will be sending a separate email about the variables within AHS that might be helpful in addressing any or all of these research objectives.

 3) On the grant front, I sent out a couple of RFPs that might be useful for the NIMSS group.  Here are a few things about each of them:

 a)       about the UAB Nathan Shock grants, the deadline for this cycle has passed.  Nonetheless, the next cycle will be in about six months.  While the RFP sent out earlier has to do mostly with the biology of aging, I would encourage you to check it out and see if there is a housing-related angle that we can use to apply to the next round in early 2022.  Perhaps our fellow NIMSS member Kerstin Gerst Emerson, a gerontologist faculty member at UGA, might have some ideas here.

b)      The second RFP from the Retirement Research Foundation is practically begging for a proposal from our group…housing needs are prominently displayed on the first page.  I would strongly implore the NIMSS group to have a working plan that we can act on to get a proposal in soon.  The deadline for that one is November 11, so time is of the essence on that one.

**Meetings for 2020**

**April 10, 2020 (11-12noon Central; Zoom)**

Attending: Gina, Andy, Leslie

Met to discuss progress of paper and next steps.

**June 25, 2020 (2-3p.m. Central; Zoom)**

Attending: Leslie, Gina, Andy, Kerstin

Met to discuss progress of the paper and necessary revisions. Revisions due June 30.

**July 9, 2020 (11-12noon Central; Zoom)**

Attending: Kerstin, Gina, Andy, Leslie

Discussed issues with revisions to methods and model.

**July 10, 2020 (1-2p.m. Central; Zoom)**

Attending: Kerstin, Gina, Andy, Leslie

Discussed final revisions before resubmission. Target resubmission date is July 15th.

**October 15, 2020 (10-11a.m. Central; Zoom)**

Attending: Kerstin, Gina, Andy, Leslie

Discussed revisions to manuscript and made assignments.

**October 22, 2020 (10-11a.m. Central; Zoom)**

Attending: Kerstin, Gina, Andy, Leslie

Discussed revisions to manuscript and made assignments.

**October 29, 2020 (10-11a.m. Central; Zoom)**

Attending: Leslie, Gina, Andy, Kerstin

Discussed edits requested by reviewers and assignments made.

**November 5, 2020 (10-11a.m. Central; Zoom)**

Attending: Leslie, Gina, Andy, Kerstin

Discussed feedback from reviewers and edits that will be made.

**November 11, 2020 (3:45p.m. Central; Zoom)**

Attending: Leslie, Andy

Discussed reviewer comments on manuscript.

**November 12, 2020 (10-11a.m. Central; Zoom)**

Attending: Leslie, Andy, Kerstin

Discussed reviewer comments on manuscript. Made writing assignments.

**November 19, 2020 (10-11a.m. Central; Zoom)**

Attending: Leslie, Andy, Gina, Kerstin

Action Items:

1) Complete the 3 items marked "no" on the reviewer chart (2 for ATC and 1 for ATC/LG)

2) Read the full manuscript by Monday (ALL)

3) Send manuscript and reviewer chart to Nikki by Tuesday (ATC)

4) Once Nikki sends the edited manuscript and response letter we'll review and see if we need to meet one last time (ALL).

**Meetings for 2018**

**October 8, 2018 (5-6p.m. Eastern; In-Person at the HERA annual conference)**

In attendance (alpha order): Mira Ahn, Marilyn Bruin, Andy Carswell, Jatumn Gibson, Leslie Green-Pimentel, Eunju Hwang, Sung-Jin Lee, Jackie Ogden, Gina Peek, Beverly Samuel, Luz Semeah, Rusty Smith, David Turcotte, Mary Ellen Welch, Becky Yust

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| To find out more information about the approved project, please visit:  * National Information Management & Support System (www.nimss.org) * Project number & title: S1082 Aging in Place: Home and Community in Rural America |
| Discussion: Easy  * How do we communicate until the next HERA meeting? Conference call:   + Dec 14: 10:00 am – 12:00 pm   + Agenda: participants will review data scan findings; Carswell will present current related research |
| Discussion: Thought provoking  * Accomplishing tasks and setting goals: 2018, 2019   Revisit Objective 1: Identify and analyze secondary data sources to identify the environmental, social, and financial factors that impact (positive/negative) successful aging in place in rural communities using secondary data.   1. **Identify datasets**   There are many potential datasets that may be appropriate for use. We need to take time and identify datasets that may be interesting. Datasets that HERA members are currently using:   * American Community Survey * American Housing Survey (Census) * National Prosthetic Database (tracks home modifications) * Panel Study of Income Dynamics * Economic Research Service   There may be other untapped data resources. Ex: there are initiatives in some cities to have open data. There may be rural open data resources.   1. **Identify variables of interest in datasets**   Participants who are interested in a particular dataset can partner and look for variables, identify unit of interest, etc. The dataset must include environmental, social, and financial factors.   1. **Consider research questions**   Once we have datasets, variables of interest, researchers need to consider research questions that are S1082 appropriate. Participants can also consider what kind of Aging in Place research that organizations including Habitat for Humanity or Council on Aging might need.  Researchers will complete Table 1. Once we have a completed table, we can compare/contrast the datasets, variables, and questions. We can choose datasets, variables, and questions that are most appropriate for S1082.  Table 1. Analysis table (to be completed on Google spreadsheets vis this link:   * https://docs.google.com/spreadsheets/d/1Wr1X\_Nnlkjcvt6CTe9\_FOZs\_wQs20UXGPTP4xHyr0JE/edit?usp=sharing  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | Your name here | Dataset | Variables of interest | How does dataset define rural? | Unit of measurement (individual, family, etc.) | Possible research question that are answerable using dataset | Is this research question one that you are already answering? Or is this new research? | | TBD | TBD | TBD | TBD | TBD | TBD | TBD |  * Locate funding   The group discussed possible funding ideas. The group also discussed how we strengthen our current group. What are our strengths? How can we identify our weakness and bring in people that make us stronger (i.e. medical, gerontology, etc.)? Peek will identify experiment station funding to at least get this project off of the ground.   * + Land grants 1862: Hatch funding   + Land grants 1890: Evans Allen funding |

#### ACTION ITEMS

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| Activity | Person responsible | Due date |
| Create a project Dropbox; add members | Peek | Oct 12 |
| Find a multistate governance document | Peek | Oct 12 |
| Send ‘how to sign up’ instructions to HERA members | Peek | Oct 12 |
| Send ‘complete table 1’ note to HERA members & S1082 participants (find datasets, identify variables, consider research questions, etc.) | Peek | Oct 12 |
| Create agenda for Dec 14 meeting & promote to HERA members and S1082 participants | Peek | Oct 12 |
| Data scan results due | Researchers | Dec 10 |
| Conference call | All | Dec 14 |