

NC1171 Annual Meeting Notes

October 21-22, 2014

Knoxville, TN

October 21

Kim: Overview of meeting goals & objectives

Attendee introductions:

- Kim Greder (IA): Family resilience & health expertise; joined 1011 project in 2004; past year success = working with 3 graduate students on their projects using this data & doing parenting workshops with knowledge gleaned from project
- Lenna Ontai (CA): Started with 1011 wave 3 & collected 1171 data; Collection of Wave 3 data in past year
- Betty Greer (TN): Nutrition expertise; Began on project looking at qualitative data of NC1171;
- Heidi Radunovich (FL): New member; Family stress expertise; Interested in stress and family well-being data on project
- Melissa Barnett (AZ): New member; Parenting & grandparenting and early CD in diverse families; Interested in poverty context of NC1171
- Lori Yancura (HI): Health psych/gerontology expertise – family impacts on older adults; Part of project since start of NC1171; Past year wrote & submitted article on multi-gen families and child obesity self-reports; Plan to work on different outcomes using data from multi-gen families
- Jennifer McGuire (MN): New member; Adolescent dev/Parent-adol relationships expertise; Hoping to learn more about project & fill the MN space left by J Bauer
- Joe Wilmoth (Mississippi): New member; Marriage prep expertise & Aging, family & religion; CRIS project on aging in place
- Shea Austin (TN): Extension agent in Lincoln County, TN & graduate student; Rural single women & teen parents; collected data for the NC1171 project
- Janie Burney (TN): Nutrition expertise – maternal child nutrition & run the EFNEP program; started looking at qualitative data regarding barriers to nutrition/health
- Yoshie Sano (WA): Low-income family relationships/parenting & health; Started as graduate student with NC1011 & continued with NC1171; highlight from last year = starting to mentor graduate students using the NC1171 data & renewal of the NC1171
- Suzanne Smith (WA): Family relationships in culturally diverse groups expertise; has been focused on administration in recent years
- Patricia Dyke (KY): Has been part of project since 1998 (NC223) which was focused on looking at impact of welfare reform policies on well-being of rural low-income families; expertise in family/community sociology & directs a center on leadership development
- Johnna: Assistant for UT who set up logistics & provides support for the meeting

Review objectives and accomplishments of NC1171

- Kim distributed brief from U Illinois from NC1171 data re. rural LGBTQ population (“Strengthening Services for LGBTQ Clients”)
 - Asked people to distribute to service providers in their state
- Discussion re. objective to develop & distribute briefs from each state; may develop templates for group to use
- Overview of current 1171 project method, sample, and descriptives; brief review of basebook

Welcome from Dr. William Brown, Dean & Director UT AgResearch

- Overview of UT structure; commented on strength of multi-state research and involvement of extension in the process – sees that as the future of research and funding

Acting NC administrator- Lynne Borden- shares remarks (via phone)

- Overview of her role as the administrator of the project, answered questions
 - How best to interact with her: Conference calls & email
 - Issues group should be aware of from administration & funding: No additional funding information from NC section specifically, suggest to focus on health care opportunities for additional funding
 - \$\$ for conference or planning grants via NC section? – Not that she has knowledge of
 - What are the reports we are responsible for and the timeline for them? – Annual report form (SAEF) need to be completed 60 days after annual meeting; annual reports due ea year; put the report information & language out to the individuals so they know what information to include
- Encourage us to think creatively to obtain self-funding to move the work forward

Elections (Patricia)

- Nominating committee shared slate for new officers and the responsibilities of each office
- Vote of proposed slate offered by nomination committee:
 - Chair: Yoshie Sano
 - chair-elect: Sheila Mammen
 - secretary/treasurer: Lori Yancura
 - Communications: Carolyn Bird
 - data management Wave 1: Lenna Ontai
 - data management Wave 2: Kim Greder
- Vote unanimously confirmed slate

Review new proposal (sent via email) (Lenna)

- Overview of objectives and primary proposed activities & outcomes to prepare for work tomorrow
- Questions re. new members and data access/collection
 - If collect data it would be required to use protocol from Wave 1
- If have additional ideas for objectives or outcomes those can be proposed within working groups tomorrow

5:00: Adjourn

5:15-6:15: New officers meet with current executive board

- review agenda for next day to launch the new project,
- share information needed for positions

7:00: Group Dinner (Individual Checks): Location TBD

October 22

9:00 – 9:15: Overview of planning work on new project

- Introduction to break out groups and goals for the activity
- Group choices organized by objectives (choose 1):
 - **Objective 1:** Explore interrelationships between individual, family and community characteristics and their impacts on individual health and family functioning,
 - Areas of potential activity: 1) Predictors and impacts of a) individual physical and mental health and b) family functioning; 2) Longitudinal changes in a) predictors and b) associations and impacts; 3) Methods for combining datasets across NC1011 & NC1171; 4) Qualitative analyses; 5) Potential policy and extension opportunities of existing data.
 - **Objective 2:** Understand the impact of the Affordable Care Act (ACA) on rural low-income families using data from NC1171 and the Core Health Messages Project.
 - Areas of potential activity: 1) How to use data to a) measure changes in health care access and coverage and b) assess individual's understanding, awareness, and use of health information sources; 2) Predictors and impacts of a) health care access and coverage on individual health and well-being and b) health information access and use on individual health and well-being; 3) Potential policy and extension opportunities of existing data.

9:15-10:30 Break-out group activity

- Members commit to primary objectives for break out groups
- Each group should include representatives from States who have indicated interested in providing leadership for that objective
 - Groups will identify the work that needs to be done, who will lead each effort, and how coordination will happen (regular conference calls, online documents, etc.)
 - Record decisions on who does what, when, etc. & members of each group
 - Leader of each group agrees to report quarterly to Ex Board on progress

Activities/Workgroups for Objective 1

Case Studies focused on learning about the effects of implementation of ACA on rural low income families:

* **Identify variables/questions from wave 1 and wave 2 that need to be examined** (completed by Jan 1, 2015), and then **conduct preliminary analysis** (completed by 2/15/15) to inform the development of research questions to pursue via conducting case studies. Review descriptive statistics in basebook. **Liaison: Sheila Mammen (MA)**; others- Trish Dyk (KY), ?Ann Berry (TN), ?Carolyn Bird (NC).

* **Identify case study details:** e.g., Develop research questions to address via case studies, questions to ask during case studies, selection criteria for participants, recruitment of participants, number of case studies desired and from how many different states, how to conduct case study interviews, etc. **Liaison: ?Ann Berry**; others- Trish Dyk (KY), Susan Smith (WA), Sheila Mammen (MA), ?Carolyn Bird (NC), Anissa Zvoncovic (IL/VA). Detailed draft due May 31, 2015. Finalized process, details for implementation due September 30, 2015. Conduct case studies (completed September 30, 2016).

Deliverables:

* **Policy brief for each NC1171 state-** focus on progress of ACA policy implementation specific to each state. A "matrix" (similar to one developed in NC223/1011) will be developed that illustrates the components of ACA and progress on components for each state to help guide development of policy brief. **Liaison: Sheila Mammen (MA)**. Students that work with Sheila will

identify current progress of ACA implementation in each NC1171 state and place it in a policy brief template for each state to review/edit. (Completed September 30, 2015).

*** Paper that compares and contrasts families' health and well being by whether or not they live in a state that has Medicaid Expansion.** (2016-2017, after case study data collected and analyzed. This activity could also be listed under Objective 3 that focuses on dissemination). **No liaison identified at this point.**

Activities/Workgroups for Objective 2

Economic Well-Being Workgroup

- First call: Nov.
Lead for 1st call: Sheila
- Members
Carolyn Bird- Carolyn_bird@ncsu.edu
Ann Berry- aaberry@utk.edu

Family/Child Workgroup

- First call: Nov.
Lead for 1st call: Heidi and Suzanne
- Members
Lenna Ontai- lontai@ucdavis.edu
Melissa Barnett- barnettm@arizona.edu
Heidi Radunovich- hliiss@ufl.edu
Jenifer McGuire- jmcguire@umn.edu
Yoshie Sano- yoshie_sano@vancouver.wsu.edu

Food/Nutrition/Health Workgroup

- First call: Nov.
- Lead for 1st call: Janie
- Members
Tricia Dyk- pdyk@uky.edu
Betty Greer- bgreer@utk.edu
Kim Greder- kgreder@iastate.edu
Yoshie Sano- yoshie_sano@vancouver.wsu.edu
Jenifer McGuire- jmcguire@umn.edu
Sheila Mamman- smammen@resecon.umass.edu
Anissa Zvonkovic anisaz@vt.edu

Intergenerational Workgroup

- First call: Nov.
- Lead: Lori

- Members
[Lori Yancura- loriена@hawaii.edu](mailto:Lori_Yancura@hawaii.edu)
[Tricia Dyk- pdyk@uky.edu](mailto:Tricia_Dyk@uky.edu)
[Melissa Barnett- barnettm@arizona.edu](mailto:Melissa_Barnett@arizona.edu)
[Joe Wilmoth- joe.wilmoth@msstate.edu](mailto:Joe_Wilmoth@msstate.edu)

Comprehensive Historical Dataset Workgroup

- First call: Nov.
- Lead: Lenna
- Members
 Kim Greder- kgreder@iastate.edu
 Lori Yancura- loriena@hawaii.edu
 Suzanne- smithsu@vancouver.wsu.edu
 Jenifer McGuire- jmcguire@umn.edu
 Tricia Dyk- pdyk@uky.edu

Workgroup Obligations:

- Lead in charge of setting up regular calls/check-ins of individual project groups
- Quarterly check-ins to Executive Board of activities from each workgroup (Ex. Board will request updates from lead person on record)
- Ensure 2015 milestones are met by Sept 30, 2015
- Organize milestone & additional efforts to reduce duplicity of activities and work across the project
- Focus work toward deliverables that can be achieved by Sept. 30, 2015

10:30-10:45: Break

10:45-11:45: Group reports (Lynne Borden present by phone)

- See Appendix A for Workgroup responsibilities

11:45-12:00: Individuals join groups

- Individuals officially request to join individual groups that have interest

12:00 – 2:00: Extended Lunch (Lunch provided)

- Opportunity for groups to continue discussions/planning and individuals to connect

2:00-3:30: Announcements and Governance Document (sent via email)

Summary of Objective 2 activities

Workgroup: Identifying Case Study Variables (Sheila lead coordinator):

- Activities & Deadlines:
 - Jan 1: Identify variables in Wave1 & 2 to identify what best informs Case Studies – can use Basebook for some of this work (Tricia/Sheila lead effort)
 - Feb 15: Preliminary analyses are run
- Workgroup: Case Study Protocol Workgroup (Ann B. lead coordinator)
 - Activities & Deadlines:

- Feb 15: Case study workgroup begins developing and writing protocol (includes selection criteria, sampling, etc.)
 - May 1: Draft of case study protocol distributed to group
 - August 31: Case study protocol finalized
- Conducting of case studies in year 2
 - Non-milestone work to start in year 1
 - Policy brief: Effects of Medicaid expansion across states (Sheila): Sheila will lead contacting each state for state relevant info by Dec. 1
 - Manuscript on Medicaid expansion effects on family health & well-being after case studies are conducted and processed (likely Year 3)
 - People interested in manuscript/conference proposal development in these areas sign up with the Nutrition/Health Workgroup

Functions of Website & SharePoint

- Website: Public face of the project – can reference it in publications or to external stakeholders
 - Protected space on the site for NC1171 members
- SharePoint: Space for sharing of project files and materials among active members
 - New members: Contact Kim Greder (kgreder@iastate.edu) with your Gmail address to obtain access
 - User IDs will allow you to access information that is consistent with Governance Document (e.g. Only data collecting state PIs have access to data)
 - All general project documents posted here
 - Protocol tracking is housed here: When working on projects members post the relevant information via proposal tracking template
 - If other members want to join activities they are able to contact the person who posted the proposal to join
 - Safeguards against duplication of efforts and promotes collaborations across members of the group

Governance Document

- Proposed edits shared via PowerPoint re. access to Combined Historical Data
 - Governance Document reviewed and can be edited each year as they are voted on each year
 - Revisit in 1 year criteria #2: Necessity of having 2 state PIs as collaborators
- Vote taken for approval of Governance Document: Unanimous acceptance of changes

Host for next year:

- Washington (for best rates will likely be a Mon/Tue meeting date): Planning information will be sent by Yoshie/Suzanne re. possible dates to assess best for group
- Virginia & Minnesota willing to host in future years

Membership and Executive Board listserves & will be moved from NE to NC: Vote affirmed

- Board will work with Carolyn to construct updated listserve

3:30: Adjourn general meeting

4:00-6:00: New Executive Board members meet