

## NC2169 Annual Meeting - Large Group Minutes

### Day #1 - October 10, 2013

Attending: Scottie Misner – AZ, Linda Boeckner – NE, Dave Weatherspoon, MI, Kate Yerxa – ME, Jennifer Walsh – FL, Susan Gills – CSU, Sandy Proctor – KS, Erin Murray – CSU, Natalia Infante – CSU, Maria C. Lambia – OH, Susan Baker – CO, Audrey Adler – NJ, Olga Santiago – MI, Jan Scholl – PA, Karen Barale – WA, Mary Wilson – NV, Garry Auld – CO, Hazel Forsythe – KY, Serena Fuller – AR, Janie Burney – TN, Nancy Betts – OK, Mary Kay Wardlaw – WY, Katie McGirr – CO, Deb Hamernik - NE; By telephone: Tarana Kahn - SC

Agenda Item	Discussion	Action
Update from Dr. Deb Hamernik	First official meeting of NC2169 – Welcome! Mid cycle review – probably after next year’s meeting	
Overview of NC1169 and NC2169 – Garry Auld	Presentation available in meeting materials.	
Update from Dietary Assessment and Behavior (DAB) Workgroup – Karen Barale	Document available in meeting materials. <ul style="list-style-type: none"> <li>Discussion about the connection between the DAB workgroup focus and related EFNEP workgroups focusing on the other EFNEP domains (PA, FRM, and FS)</li> </ul>	
Update from QoL Work Group	Update from Natalia – presentation in meeting materials. QoL – Overview document distributed at meeting  Manuscript Update: <ul style="list-style-type: none"> <li>Longitudinal QoL (Pilot) – Accepted in <i>JNEB</i></li> <li>EFNEP Qualitative Stories – Resubmitted and in review in <i>JOE</i></li> </ul>	If you didn’t receive the QoL overview – please email Kate directly: <a href="mailto:kate.yerxa@maine.edu">kate.yerxa@maine.edu</a>  <b>Focus Groups Still Needed: 3</b> white, 1 African American and 1 white Hispanic – if you are interested, you will need to submit your own IRB, pay for incentives (\$25), have an experienced facilitator, and transcribe the interview
Cost Benefit and Cost Effectiveness Analysis – Dave Weatherspoon	Needs more data other than standard EFNEP evaluation data – such as BMI, BP, Alc.	If you can help = contact Dave directly: <a href="mailto:weathe42@anr.msu.edu">weathe42@anr.msu.edu</a>
Update from Susan Gills	<i>An Evaluation of the Use of a 24-Hour Recall, as Administered by Paraprofessional Educators, as a Reliable Techniques to Assess Dietary Intake of Adult Participants in the EFNEP</i> <ul style="list-style-type: none"> <li>Reviewed survey responses</li> </ul>	Will be resending 24-hour recall survey to see if all states will respond
Update from Erin Murray	<i>Development and Testing of Nutrition Behavior Checklist Questions for Participants in EFNEP</i>	

Agenda Item	Discussion	Action
EFNEP Related work groups: <ul style="list-style-type: none"> <li>• Physical activity</li> <li>• Food Resource Management</li> <li>• Food Security and Food Safety</li> </ul>	<p><i>Development and Testing the Validity and Reliability of Items and Scales to Assess Physical Activity Behavior of Adults in the Expanded Food and Nutrition Education Program</i></p> <p>Charged with: defining FRM key concepts in relation to EFNEP; Categorize the key FRM concepts and identify youth; and adult FRM evaluation measures for the identified concepts.</p> <p>This committee has been formed to develop items for the food security and food safety domains. The group has developed a content analysis tool and there are currently committee members who are reviewing the three major curricula identified in Erin Murray's work.</p>	<p>Suggestions:</p> <ul style="list-style-type: none"> <li>• Identify the outcomes to be achieved, and then identify concepts and evaluation measures.</li> <li>• Evaluation: recommend core evaluation questions, along with several other evaluation questions to add to the question bank</li> </ul>
Jan Scholl	EFNEP Research Database Update and NC1169 Collection of Accomplishments 2008-2013	
NC2169 Procedural Guidelines		In small groups, review the document and review the comments – give initial feed back and share on 10/11.
Small Group Work:		For next work group conference calls: <ul style="list-style-type: none"> <li>• Review and add to the NC1169 Collection of Accomplishments 2008-2013 and for NC2169</li> </ul> <p>Elect leadership for work groups</p>

**Day #2, October 11, 2013**

Attending: Scottie Misner – AZ, Linda Boeckner – NE, Dave Weatherspoon, MI, Kate Yerxa – ME, Jennifer Walsh – FL, Susan Gills – CSU, Sandy Proctor – KS, Erin Murray – CSU, Natalia Infante – CSU, Maria C. Lambia – OH, Susan Baker – CO, Audrey Adler – NJ, Olga Santiago – MI, Karen Barale – WA, Mary Wilson – NV, Garry Auld – CO, Hazel Forsythe – KY, Serena Fuller – AR, Janie Burney – TN, Nancy Betts – OK, Mary Kay Wardlaw – WY, Katie McGirr – CO; By telephone: Marilyn Townsend - CA

<b>Agenda Item</b>	<b>Discussion</b>	<b>Action</b>
DAB Work Group Leadership		Karen Barale – Senior Co-chair Mary Kay Wardlaw – Co-chair Linda Beckner - Secretary  Conference Call Schedule: 3 <sup>rd</sup> Thursday of each month at: 10 PT, 11 MT, 12 CT, 1 ET
QoL Work Group Leadership		Sand Proctor – Senior Co-chair Kate Yerxa – Co-chair Maria Lambda – Secretary  Calls at 1pm MT, 2pm CT, 3PM ET Dates: November 1, 2013 December 6, 2013 January 10, 2014 February 14, 2014 March 7, 2014 April 11, 2014
Mid Year Electronic Meeting Date		April 4, 2014 8-11PT, 9-12MT, 10-1CT, 11-2ET  Karen Barale will coordinate the computer site.
FY15 Annual Meeting		Dates: October 9-11, 2014 Location: Las Vegas, NV
NC2169 Leadership		Garry Auld – Senior Co-chair Nancy Betts – Co-chair
Procedural Guidelines Review	Large group reviewed the edits from both work groups.	Suggested edits will be added by Karen Barale and Kate Yerxa and then included with the large group minutes.