**Meeting Agenda for NC-1199/Annual Meeting 2015**

**N-3 Polyunsaturated Fatty Acid and Human Health and Disease**

Conference Call: 1-877-820-7831; Passcode: 274326

**October 19, 2015**

**11:00 am – 1:00 pm EST**

11:00 am Welcome / Meeting Call to Order, Introductions of members

 Present on the call:

* Kimberly Myers
* Shane Broughton
* Concetta DiRusso
* Jerome Donohoe
* Elizabeth Droke
* Mary Harris
* David Jackson
* “Jeab” Bongkosh Vardhanabhuti
* Monique LeMieux

11:10 am Administrative Update

 Administrative Adviser to NC1199: **Dr. David Jackson**, UNL

* Only 1 voting member allowed per university but can have other members participate in the multistate research group
* Contact David Jackson directly at the North Central office for all non-land grant university new members that need/want to be added to the group.
* Mid-term evaluation is due next year based on our progress towards meeting set goals from last renewal.

11:20 am USDA Representative – Jan Clary Loveless, not available to join meeting

11:30 am Updates and overview of meeting: **Dr. Kimberly B. Myers (Chair)**

* **Discussion: non-active members will be dropped from this multistate group.**
* **Re-write of group project to being no later than Fall 2016. Members would like to start this discussion at the EB 2016 meeting on Saturday, April 2nd.**
* **Is there a need to continue the Extension website? How many members of this group hold extension appointments? Who in our group will be in charge of this website? These questions need to be answered and addressed before the next rewrite of the project.**
* **Discussion to continue or disband this multistate group.**
	+ **Need for active, new members**
	+ **Should we broaden our “overall” topic from n-3 to “lipids”?**
	+ **Does a lipids group already exist? – Answer: none at this time**
	+ **If we can/do change our name/focus to “Lipids”, this will then broaden our focus for the 2017-2022 rewrite.**

11:35 am Multi-State Team Business Items:

Goals for Next Year

* Session at EB2017: Symposium – will need to contact the ASN office. Proposal for symposium due date April 2016?
* Nomination for Next Secretary & Chair

Chair: Jerome Donohoe

Secretary: Monique LeMieux

* + - * Discussion: How to recruit new, active members?
			* Station Reports: needed
			* January Conference Call and agenda items
			* Meeting at EB 2016 – informal

12:30 pm Collaborations and Member Expectations; Continuation of the Group

* Individual Research Projects: in 5 minutes or less, explain to the group what your area(s) of research are and any current on-going n-3 fatty acid related research projects.

 Group discussions – area(s) for collaboration

* How can we take our groups collaborations / works to support animal and or human foods for healthier outcomes?

1:00 pm Adjourn