

HCRC Minutes – NC 1193

Date: Wednesday, April, 22, 2015

Time: 8:30AM (EST)

Meeting Location: Knoxville, TN

Committee Chair: Melissa Olfert

Secretary/Recorder: Kendra Kattelmann/Oluremi Famodu

Next Meetings:

May, 22, 2015, 8:00-9:30 AM CST, **9:00-10:30 AM EST**

June 16, 2015, 8:00-9:30 AM CST, **9:00-10:30 AM EST**

July 14, 2015, 8:00-9:30 AM CST, **9:00-10:30 AM EST**

July SNEB HCRC DINNER, Pittsburgh, PA, **July 27 6:00pm**

August 18, 2015, 8:00-9:30 AM CST, **9:00-10:30 AM EST**

Sept. 9, 2015, 9:00-10:30am CST; **10:00-11:30 EST**

October 14, 2015, 9:00-10:30am CST; **10:00-11:30 EST**

November 10, 2015, 1:00-2:00pm CST; **2:00-3:30pm EST**

December 9, 2015, 9:00-10:30am CST; **10:00-11:30 EST**

NEXT ANNUAL Meeting Feb. 1-5, 2016 with meeting on

February 2-4, 2016

Website: <http://multistatehcrc.com/>

Log-in: HCRC Password: 3Wishes.

Website: <http://fruvd.wikispaces.com>

If you forgot your username and password please contact Jaime Glover at jglove13@vols.utk.edu

Website: [https://www.coursesites.com/s/ Bb.Preview.mullinm2.2014-12-29 14.28.35.266](https://www.coursesites.com/s/Bb.Preview.mullinm2.2014-12-29_14.28.35.266)

If you forgot your username and password please contact Megan Mullin at memullin@syr.edu

Website: <http://ncra.info>

This is the website for the North Central Regional Association for the Multistate Renewal Manual

1. Carol Byrd-Bredbenner, Rutgers University, NJ; Information, Data and Outputs Committee; Jennifer Martin-Biggers	7. Kendra Kattelmann, South Dakota State University, SD; Secretary for HCRC/NC1193, Chair of Policy, Procedure, Reward Rewriting Committee; Policy & Procedures Committee
2. Onikia Brown, Auburn University, AL; Secretary of Information, Data and Outputs Committee;	8. Tanda Kidd, Kansas State University; Chair of Information, Data and Outputs Committee; Audry
3. Sarah Colby, University of Tennessee, TN; Information, Data and Outputs Committee; Secretary of Program Planning Committee; Randa Meade, Jamie Glover, Kristian Riggsbe	9. Jesse Morrell, University of New Hampshire, NH; Secretary of Policy, Procedure, Reward Rewriting Committee; Policy & Procedures Committee
4. Lisa Franzen-Castle, University of Nebraska-Lincoln, NE; Policy, Procedure, Reward Rewriting Committee; Policy & Procedures Committee	10. Melissa Olfert, West Virginia University, WV, Chair for HCRC/NC1193; Policy, Procedure, Reward Rewriting Committee; Policy & Procedures Committee; Program Planning Committee; Jade White, Makenzie Barr, Oluremi Famodu, Becca Hagedorn
5. Geoff Greene, University of Rhode Island, RI; Information, Data and Outputs Committee;	11. Karla Shelnutt, University of Florida, UF; Policy, Procedure, Reward Rewriting Committee; Policy & Procedures Committee; Chair of Program Planning Committee
6. Tanya Horacek, Syracuse University, NY; Information, Data and Outputs Committee	12. Adrienne White, University of Maine, ME; Policy, Procedure, Reward Rewriting Committee; Grace Violette

Agenda Item	Brief discussion, notes, decisions made	By Whom
Introductions & State Report Highlights	<p>Instructions were to share what is not already in your report; new things at institutions:</p> <p>Kendra- (Joined in 2001) starting dietetic internship; officially September 2016 start-ASCEND board meeting June. Reorganizing again for a School of Health Sciences.</p> <p>Jamie- (Working under Sarah) She is officially an MPH/DI</p> <p>Sarah- (Joined group in 2007) Changes in department possibly.</p> <p>Karla- (Joined in spring 2009) New president at University (Dr. Fox) who is very involved in Extension. Also a new department chair. Should hear about tenure in 2 months.</p> <p>Jesse- (Joined in 2009 with mentor Gale Carey) Provost announced she is leaving for a private, nearby school. VP of student affair also leaving. Anticipating a lot of changes in nutrition department since 50% of faculty likely to retire in upcoming years. Department not fostering tenure track positions in nutrition. Nominated by college for award for university advising professor.</p> <p>Tanya- (Joined in 1994) Creating new criteria for admission to school. In the process of moving locations, but still in transition. Hired three faculty in department. Chair stepped down from position.</p> <p>Jennifer – (Working with Carol since 2011) Working towards finishing dissertation.</p> <p>Lisa – (Joined in 2010) Primarily extension but housed in nutrition department. Chancellor retiring and new football coach. Construction and remodeling happening. Received emerging dietetic leader and attending promotion tenure meeting.</p> <p>Reuben- With Proof Pilot. Making academic research cheaper, faster and easier.</p> <p>Onikia – (Joined 2006) Just gone through accreditation in program. 100% extension but in department. Two positions available: nutrition professor and associate director in family consumer sciences of extension. Part of team award CDC grant.</p> <p>Tanda – (Joined in 2005) Dietetics and nutrition coming together to form a new position. Appointed Associate Department chair with new transition. University awarded 500 million dollar grant for sustainability and she is on search committee for coordinator. Have a biosecurity focus being built at university.</p> <p>Adrienne – (Joined in 1995) First woman president at the University of Maine. Nutrition into the school of agricultural sciences. New positions available in nutrition and animal sciences. John Courtney from EB to come look at nutrition departments and what it should look like. Now changed to a 50-50 appointment.</p> <p>Geoff – (Joined around 1996/1997) Health College in place with three deans and psychology with them and will happen this fall. Starting a self-supporting, master’s program (15 month) online which is integrated with Sodexo East Coast. Association of Nutrition Departments and program meeting and they are trying to put together a questionnaire that will go out to departments that will assess changes.</p> <p>Carol - (Joined in 2008) University is also not hiring as much tenure track positions. Faculty voted for a career path for non-tenure track faculty. New strategic plan and nutrition is in it. Starting honors college. IFNH building coming in and starting nutrition-focused MPH.</p> <p>Melissa- (joined in 2010) New president at WVU and new provost. Health Science center and hospital restructured where president is in charge of both and has hired two deans to oversee. College changed into three schools to include Agricultural and Food as one, which is overseen by two chairs. Hired new DI director</p>	Melissa/ALL

	in June and first national match will come in August.	
	<p>Review HCRC organizational chart from website to update. Committee Reports</p> <ul style="list-style-type: none"> -Information, Data and Outputs -Project Tracking Update (ROOTs and SHOOTs) -Policy and Procedures <p>New Committee Leadership moving forward</p> <p>Tanda (IDO chair)-nothing to report on for this committee; Officially called “Information, Data & Outputs” Committee; Onikia will be official secretary of this committee</p> <p>Kendra (PPRAR chair) –Jesse is Secretary. This is also the 5 year renewal writing committee</p> <p>Karla (PPC chair) – Sarah is Secretary;</p>	ALL
Elections	Lisa will be chair (chair Oct 2015). Secretary will be Karla (secretary Oct 2015). Chair elect will be Tanda (chair Oct 2016). Geoff will be secretary elect (secretary Oct 2016).	Melissa
Schedule Conference Calls (May though October) & Next Annual Meeting (Date & Place)	<p>Conference Calls</p> <p>May, 22, 2015, 8:00 AM Central, 9:00 AM Eastern</p> <p>June 16, 2015 8:00 AM Central, 9:00 AM Eastern</p> <p>June 14, 2015 8:00 AM Central, 9:00 AM Eastern –Need to discuss dinner plans for SNEB this night (tentative July 27th –Monday</p> <p>July –SNEB, July 25-28 Pittsburg, PA</p> <p>August 18, 2015 8:00 AM Central, 9:00 AM Eastern</p> <p>September 9, 2015 9:00 AM Central, 10:00 AM Eastern</p> <p>October 14, 2015 9:00 AM Central, 10:00 AM Eastern</p> <p>November 10, 2015 1:00 PM Central, 2:00 PM Eastern</p> <p>December 9, 2015 9:00 AM Central, 10:00 AM Eastern</p> <p>Annual Meeting</p> <p>Feb 2-4, 2016 (meetings 2,3 and 4 and travel Thursday night or Friday morning) –Florida next year</p>	Melissa/ALL
Presentations -Review last year’s presentations -paper for next year	Melissa offered lab to look at each member of the HCRC to update pubs and students trained from member CVs and pull work from HCRC and upload to website. Every member from HCRC will send CV to Melissa. Students trained need to have some involvement with HCRC, list of names of undergraduates and when graduated from 2010; then graduate/masters and PhD/Post Doc from all previous years. A google document will be sent with columns of school year, names, thesis/dissertation, etc of the students. Please fill out before next meeting in May. CV’s sent: Karla, Tanya, Lisa, Sarah, Kendra, Melissa, Adrienne, still need Geoff, Carol, Jesse, Onikia, Tanda. Google doc filled out by: UF, UNH, SYR, WVU, UT, SDSU, UNL, still need URI, RU, UMaine, UA and KSU.	Melissa

	Award (s)-Leader of NCRA multistate award needs to identify prior who will be submitting nomination. Needs to know deadlines. Contact possible winners of previous year and get their documents. Need to know who judges the multistate award. Geoff and Melissa are creating a group for this award. Other team awards through SNEB, AND, etc to possibly go for next year. Policy and Procedure committee looking into other awards to run for. Need to look at qualifications and criteria for these awards. Karla will be spearheading the NIFA Partnership award which is due July 15 th . The SNEB ACCP Public Policy Award to be revisited 2016.	
Group Photo	Everyone looks so awesome ☺	ALL
Renewal Discussion and Planning -Multistate award feedback -Review NC1193 5-Year Current Objectives -5 Year Report	Due to work with SNAP-ED, Karla proposes brining in Extension or SNAP-ED into the group. Carol cannot bring in EFNEP or SNAP-ED and Onikia may be in the same boat. We need a rational/justification by September 15 th then Objectives to follow.	Karla
Renewal Discussion and Planning-Outline Marching Orders for Tomorrow	Objectives were reviewed and edited with all PI's present and engaged (11 plus students). An outline of the proposal document was devised and teams of two were assigned to an objective to break away and work on a few paragraphs to then report back to group.	Kendra/ALL
Dennis Savaiano – USDA Project Liason	Republican woman from Indiana, legislative from Alabama said they may not be re-opening the farm bill making food stamp so sacred they can't be touch. School lunch authorization this year so there may be changes. All seafood, steak and junk food is eligible in Missouri. Food behavior, Dennis thinks this will be a "golden age". Chart on actual food expenditure versus what is should be based on Dietary Guidelines on USDA website. Optimistic for more AFRI funding for food behavior. 5 page AFRI grant worth \$50,000 due June 1 st . Demonstrating SNAP-ED and EFNEP effectively-needs to come from a land grant (1890-1994) or SNAP-Ed or EFNEP provider in the North Central area. His best guess is to try to fund 5 and maybe 10-12 will submit. Signature Research Area needing/wanting a Framingham-like study from SNAP-ED and EFNEP population. Approach it as a pilot that you will study over the course of so many years and get some pilot data. Want to fund this longitudinally (annually??) for 10 years. He wouldn't be surprised if they didn't fund one. Thinks they will fund an 1890 center in the South for diversity and obesity. Another piece of money that will keep growing is FINI money, which is an incentive fund to discount fruit and vegetables to food stamp participants. 10% of staff funds can be used for research. Need to play on the medical/extension relationship. BS prepared health educators in his community working for extension to help collect data.	Dennis/ALL

	<p>Karla educated everyone on PSE.</p>																																																									
<p>CEBPS next generation NOW BEePS-s and BEePS-c</p>	<p>Mirroring the environmental survey is probably not needed in the future and will not really get anywhere. Sarah has validated it through cognitive interviewing but it is not something we need in the future. If we are trying to capture the perception of the environment as it relates to obesity then we have an opportunity to move into a new direction; this will gives us an opportunity to think how this will be done in parallel in college, the community and non-college communities. Need to think about an instrument that doesn't pertain to the college population. We can get lost in specific questions. We need to think more about perceptions of environment. Need to broaden the concept to a broader type of health according to the students and previous survey answers, but being able to bring it into the community. Food availability and alcohol seem to be important topics coming from the students. Survey needs to be limited in number of questions for a construct. It was brought up that food policy and behavior needs to be brought back in to the new instrument; perception needs to be the main focus of the target population.</p> <p>Summer 15/Fall 15/Fall 16 is year 5 of the existing project. Spring 15-Review SMEI/video responses. Kendra/Kristin review CEBPS data (non-fruved); Adrienne to review BECS; To do constructs Fall 15-Generate initial item pool perceptions and ID behavioral instruments Spring 16- Initial testing; narrow down items; convenient samples of target population Following year – work towards developing an instrument that can be tested</p> <p>FIVE YEAR Healthy Community Research Consortium/ Healthy Community Report Card RENEWAL</p> <table border="1" data-bbox="422 902 1732 1222"> <thead> <tr> <th></th> <th>YEAR 0 – 2015 Current</th> <th>YEAR 1 – 2016 (OCT TO SEPT)</th> <th>YEAR 2 - 2017</th> <th>YEAR 3 – 2018</th> <th>YEAR 4 – 2019</th> <th>YEAR 5 - 2020</th> <th>Comments</th> </tr> </thead> <tbody> <tr> <td>OBJECTIVE 1</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>OBJECTIVE 2</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>OBJECTIVE 3</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>OBJECTIVE 4</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>OBJECTIVE 5</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Next Renewal 2021-2025</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>The work done in the new instrument will be independent of the existing project. Need someone to do a parallel process in the non-college population. Onikia, Tanda, Karla and Lisa volunteer to parallel the survey in the non-population. Need help with other labs generating problems and developing questions to get a student's perceptions how healthful or not healthful their environment is. Going to look at current CEBPS, BECS and other existing survey to pull questions from. Next conference call we will identify list of areas and see what labs will want to take what topic and identify items for the Fall for new instrument.</p>		YEAR 0 – 2015 Current	YEAR 1 – 2016 (OCT TO SEPT)	YEAR 2 - 2017	YEAR 3 – 2018	YEAR 4 – 2019	YEAR 5 - 2020	Comments	OBJECTIVE 1								OBJECTIVE 2								OBJECTIVE 3								OBJECTIVE 4								OBJECTIVE 5								Next Renewal 2021-2025								<p>Geoff</p>
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	Topics of food related: food accessibility, food availability, food cost,skills/ability/knowledge/time; social/pressure	
Publications	<p>Discussion of publication requirements and contributions. Request to revisit this with the group on next call. Lisa has recently gone through this with another group so she will share their conclusions. All data sets were discussed based on the Google doc spreadsheet that includes Webhealth, YEAH, Green Eating, Fruved, HCRC other and iCook. Spreadsheets that were updated were Fruved by Sarah, the spreadsheets that need to be updated are Webhealth, YEAH, Green Eating, HCRC and iCook.</p> <p>http://www.ala.org/acrl/sites/ala.org.acrl/files/content/issues/scholcomm/docs/copyright_exercise_jama_agreement.pdf</p> <p>http://www.icmje.org/recommendations/browse/roles-and-responsibilities/defining-the-role-of-authors-and-contributors.html</p> <p>http://publicationethics.org/files/2003pdf12.pdf</p>	Melissa/ALL
Vision and Goals for rest of 2015 (May to October)	<ol style="list-style-type: none"> 1. Work on publication that describes the historical journey and working process of this multistate group (Melissa and Lisa) 2. Communication supports – such as add section to operations manual describing each project – previous and current work, also a definition description of BEKS, BECS, CEBPS, HCEA, HCI, BEePS-s. BEePS-c. 3. Authorship discussion over the next few months bringing together examples of other productive groups. With the end goal being a clear process for distinction of authorship. 4. Renewal proposal submission from writing teams. 5. Update Website from all HCRC PI's CV's and student training from 2010. 	Melissa/ALL