

HCRC(NC1193) Annual Meeting Minutes**Date/Time:** February 22-24, 2012**8:00 AM Central 9:00Eastern Time**

Call-in number is: 888-808-6959, conference code 3922068

Committee Chair: Sarah Colby**Website:** <http://www.nutrisci.wisc.edu/cnr>**Secretary/Recorder:** Melissa Olfert**ID:** grantme **Password:** 3wishes.

Roll Call	
1. Sarah Colby , University of Tennessee- Chair	9. Huichuan Lai , University of Wisconsin - Madison Susan Nitzke , University of Wisconsin- Madison Mallory Koenings- Information and Output Committee
2. Karla Shelnuitt , University of Florida- Chair-elect	10. Bea Phillips , Tuskegee University
3. Melissa Olfert – West Virginia University- Secretary Amanda Dent	11. Carol Byrd-Bredbenner , Rutgers University Jennifer Martin-Bigers
4. Onikia Brown Esters , Purdue University- Behavioral Committee Chair	12. Tanda Kidd , Kansas State University Carrie Snyder and Jing Han
5. Tanya Horacek , Syracuse University, NY- Environmental Committee Chair	13. Melissa Laska , University of Minnesota (absent)
6. Geoff Greene , University of Rhode Island- Technology, Computer Training Statistics/ Data Security Committee Chair	14. Lisa Frazen Castle , University of Nebraska
7. Adrienne White- , University of Maine- Policies and Procedures Report and Awards/ Renewal Committee Chair	15. Gale Carey , University of New Hampshire Jesse Morrell
Kendra Kattelmann , South Dakota State University – YEAH Project PI	16. Sharon Hoehr , University of Michigan (absent) Will be leaving the group in 2012

Agenda Item	Brief discussion, notes, decisions made	By Whom
2. Roll Call		Sarah
3. State Reports	Are online thanks to Mallory	All States
	Purdue University (Onikia Brown Esters) – NIFA review resulted in a good grade. 4 positions available at Purdue.	
	Kansas State Univ. (Tanda Kidd) Just hired John Flores new extension. Nutrition dept. interviewing for a new chair. Tanda and partners received funding from USDA AFRI grant 6-8 th graders using CBPR, extension Kansas, S. Dakota, & Nebraska. Congratulations!	
	Univ. of Nebraska (Lisa Frazen Castle) Lisa is 6 hours away from campus. Just had NIFA review. Hiring professor of practice. New hospitality focus so hiring new faculty for this new focus.	
	Univ. of Maine (Adrienne White) Announced acceptance letter for the BECS. Two position open, interviewing one for nutrition and one for food science to replace a faculty retiring. A group of 5 partners received the USDA AFRI grant iCook – 9-10 yr olds working with Extension groups, in progress. Maine, Nebraska, West Virginia, South Dakota, and Tennessee. Jenn accepted a job in Florida as an Extension position, will finish PhD this semester. Congratulations!	
	West Virginia Univ. (Melissa Olfert) New Dean of the Davis College of Ag. Now the Graduate DI Director, appointment changed. New building soon. Farmers Market on downtown campus year round effort call FREG2U. Also an increase F/V by using TwEATWVU, which is a tweet online system.	
	Univ. New Hampshire (Gale Carey) Interim dean at the college for 2 years. Also need a new Assoc. Dean of finance. New position for clinical focus faculty, no new tenure track positions. YEAH, YRSE is doing well. Assessing nutrition impact in dining halls (Guiding Stars).	
	Tuskegee Univ. (Bea Phillips) Alabama – have a new president, Rochon. Came from Purdue with a nutrition and engineering background. Many changes at the university as a whole. Many new hires from the New Orleans. Announced several new PhD programs. The College is now Ag, Environmental and Nutritional Sciences. Everyone got raises.	
	South Dakota State Univ. (Kendra Kattlemann) Kalissa is a new mom, but has had medical issues. The baby, Kerrigan, is doing well 28 weeks along. Project YEAH – Danielle will be leading it as the super coordinator. SDSU may be getting raises this year, unheard of. Fruit/Veg about	
	Univ. of Wisconsin (Sue Nitke, Huichau Lai) Mallory is graduating soon with PhD. Wisconsin now has a new PI, has a background in Biostatistics, Informatics and Pediatrics. She has a clinical background in Asthma and CF and her R01, just funded. She has a multi-state and is the DPD director. She will continue on with the group. James Bintombe is the Dept. Chair, new dean Kate Vandanbosh with a plant biologist. Currently have an interim Chancellor. Applications have closed for Sue Nitzke's position	
	Rutgers Univ. (Carol Byrd-Bredbenner) Searching for new president. Merging with the SPH, searching for department chair and have some candidates. Ginger (Diane Newstinger) post-docing. Institute of Food and	

	Nutrition breaking new ground funding from RWJF. Director is Peter Gillies from Dupont as a senior scientist has embraced community work.	
	Univ. of Rhode Island (Geoff Greene) Usual budget issues. Geoff is now the Dept. chair. College of Environment and Life Sciences – dean from S. Dakota wants to focus more on environment. Susan Shambre just got a faculty position at MDAnderson in Houston. Different projects – Green Eating work is moving along with a senior student heading it up pilot work on an intervention. Have two new positions.	
	Syracuse University (Tanya Horacek) No longer DPD director after 11 years. Now have hired someone to do that work. Now stronger work with the DI using PRECEDE-PROCEED. Department level now merged with Public health, Ex. Science, Food Studies. Need a more senior person. The university has now been bought. Moving to the old law school	
	Univ. of Florida (Karla Shelnutt) Split between two departments. Will soon be getting two new bosses a dept. chair for each of the departments. Sharon Donovan, Arnie Fernando, and one other. Also hiring for a new dean. Has a new grad. Student. New PI for EFNP works and managing the \$3 million grant. Behavior class to be offered. Farm to school course also continued. Insurance called GatorCare. No raises.	
	Univ. of Tennessee (Sarah Colby) Been there over ½ year. Retirement of Dr. Zillmel, looking now for a more senior person. His company is doing well so he is retiring to focus on that. Annual review. 2% raises. Seven new graduate students starting this fall. ECU news not sure who is taking who is taking her place as faculty. Kaitlin is still the campus coordinator.	
3. Evolution of the Work done	Sarah put up a diagram of the evolution of work leading to now CEPs/Fruved. IFACS was originally the CRSSE money; it was funded \$2 million with PI Sue Nitzke, which was a 5-year grant with help of others. This was one of the first Integrated approach Extension research partnership or outreach working with low-income in 18-24 yr olds. The outcome of the intervention was increased by a F/V serving. Article was provided – JOE, which was the first article about how we set up the partnership and how the intervention was organized. Research was done in partnership with the Univ. of RI system which was a mailed survey and assessment – stage tailored report. C1, C2, C3 & C4 which were 4 mailings of state based, pros/cons. At the end of that project each state got a CD of their data and the complete total data. Onikia mentioned she has the transcripts from the focus groups from each state. Magazine & newsletters are still around Univ. of Wis. And will be destroyed after this year so if you would like them please let Sue know ASAP. These are up on the website of the pdf's in English, Spanish and Portuguese.	Sue Sarah
	Webhealth – Geoff gave overview “based on a health in every size approach”. Focus on healthful behaviors including eating competence and healthful weight management. Adrienne did the website development and Brian has all the lessons. These links could be put into our website. Three lessons are linked to assessments. The PRECEDE and PROCEED model informed the then steps (Spring 2008) which was the online WebHealth survey (Health Belief Survey Platform which was guided by Rutgers or an n=800) (Geoff has this). This work then lead into BECS and then directly into YEAH which is how the PRECEDE and PROCEED process works. Focus groups were part of IFACS, Webhealth, and Key stakeholder’s interviews. WebHealth then comes PRECEDE/PROCEED then the BECS (importance of changeability), Environmental Audit to YEAH. Jeffrey Arnett then was contacted to give information	Geoff Tanya Carol

	<p>of young adults, which was then used to set up the behavior survey. CBPR then came into the picture. Environment assessment was parallel with BECS. Theories and models used were the Stage of Change, PRECEED/PROCEDE model, CBPR and Environmental. CEPS then comes after YEAH and then Freed. (See the Evolution diagram)</p>	
4. HCRC Organizational Chart	<p>HCRC Organizational Chart was discussed. For the multi-state strong representation all other grants that are from partners need a place on the chart. Politically for reporting is needs to be shown as productivity and helping scientists' development. Suggestion is that there will be designation of an OFFSHOOT so that grants that grew out of the multi-state collaborative would be recognized. Goal is to grow the CV of the group. Any work done by the state that is related to the focus of the group work would then help to develop the overall CV group.</p>	
5. Committees	<p>The chair, chair-elect and secretary will have 2-year terms. I & O Committee will need to have a new chair, which is Sarah Colby 2012-2014 and Tanda you are chair-elect, and is on in 2015. Each subcommittee is to designate their own secretary/recorder. Corrections NJ is on technology. And AL is on the I & O. Executive Committee will continue to work on establishing potential bridge data set opportunities. And while the executive committee with continue see conceptual directions for bridgework the Technical Committee with absorb the logistical functions of the bridge committee & Data Management Center under their responsibilities. The idea is to be proactive and move these overlapping data sets along into publications. Mallory asked the question – what is the definition of a PI of a Data Set? The automated system on the new website will streamline the I & O process of the root/shoot/research tracking process.</p>	Adrienne
6. Technology, Computer Training Statistics/Data Security	<p>External requests versus Internal requests need to be discussed on this group. This now encompasses bridge and data management logistical work Document needs to have who has control over the data set. In bylaws this needs to be discussed.</p>	Geoff
7. Environmental Committee	<p>Tanya discussed the simplified version that UMaine with Adrienne leading and her student Rachel. (Rachel is also looking at Green Eating with behavior). The simplified NEMS/UNEAT along with the UNH Guiding Stars checklist model. This was brought in a few years ago into the 3 dining halls. NuVal vs. Guiding Stars –idea (David Katz) is that it is secretive with the assessment details not publically available. It is thought to be created as a venture capital idea. Gale spoke with the Guiding Stares representatives and they are interested to know if it is effective. Melissa Laska is taking on the policy audit to first round be an internet search, interview with Administrators. Melissa Olfert was looking into Institutional Healthy Initiative and Kendra Kattlemann was interested in understanding the motivation or weight Administrators place on health both of their own and of the institution and the students. Environmental papers are coming along walkability & bikeability is accepted and so is the vending, the NEMS restaurants is in review and the NEMS stores is going to be submitted soon but – want to make sense of some of the data. Keep working on papers to describe what we did. Stairs is started by Tanya and Melissa O. and Rec. Centers is going to be started by Melissa O and Tanya soon. We also will follow with assessment of vending and then policy. Leading to writing a grant – Jennifer Martin-Bigers from Rutgers is working on writing an</p>	Tanya

	R01 with Tanya.	
6. Behavioral Committee Update	<p>CEPs – data was collected at Rutgers - 240, TN - 395, WV - 61, and Tuskegee – 27 equals 723 so far; (two states did the test/retest). Overview of the CEPS is a validated tool to see how students perceive their environment. Statistical help now from Purdue with factor analysis (psychometrics will take time) but there is some issues with missing data but so she is getting somewhat of some poor information? Not sure. Hopefully it will be ready to be validated soon. Huichaun Lai discussed a question if we could write a grant to look back and sort through what we have as a Data Management/Analysis only focus.</p> <p>Fruved – Physical activity was effective especially from pilot research. Want to move along with coupling this with more resources such as the YEAH, the nudges and the lessons. Different teams were tomato, spinach, carrot, banana, grapes. 3 articles are moving along 1 is submitted as a GEM at JNEB, another is a recruitment article and then a goal setting paper is the third.</p>	Onikia
9. Policies and Procedures, Reports and Awards/ Renewal Committee Update	<p>Need a system to capture publication/abstracts/posters/presentation/roots/shoots/ – need to develop a ‘live’ database using MS Access. This would assist with knowing where it is from submitted, to accepted, to published and then can be submitted. After the P&P&Awards committee figures out the system then it would go to the I&O committee to be managed which is then in the Access data base would be updated and managed by chair of I&O (Mallory and Sarah). Application could be changed and the pdf of the document would be attached.</p> <p>Structure of committees – the officers would have a 2-year term.</p> <p>Every committee is chair/chair-elect & secretary. Every state must be on either/or Environmental/Behavior committee. Other subcommittees every state must be on at least one.</p>	Adrienne
10. Information and Output Committee Update	<p>Mallory’s request is to please review the file, any new abstracts, posters, presentation let her know. Univ. of Wisconsin will be transitioning to create a website with ownership of the domain name and then buy the database face \$300-\$500. It will be a secured site – there will be two different entries or levels within the website. Skills for web-design Sarah will oversee. Cost about \$200 to have the Univ. of Wisconsin person to move the information over to the new website. Anyone who wants to be involved the structure of the website let Sarah name. Kendra suggested that we do need to discuss the budget.</p> <p>Further this HCRC – allocations trademark the name, administrative support, legal aspects (now are Rutgers), ? Incorporate, need to patent the WebHealth and YEAH programs. Carol suggests that we probably need a committee that gets the OSP individual information. Entrepreneurial spirits need to put their heads together. The Multi-state money projects must be research related. Kansas, Minnesota and Tennessee don’t get Hatch funding (and of course New York).</p> <p>Budget – Rough draft Website with security levels - \$1500 Coordinator – Legal Advise Trademark/Copyright/Patent -\$525</p>	Mallory

	<p>Graphic Design – Incorporation Fee – Tax management –</p> <p>Design of the security – HIPPA compliant this may be IRB we should be proactive – de-identified data (2 levels of data software that protects data when you are running the data on your PC). Also need Data Set description and dictionaries and also the Data Management component. Manuscript management from the data management group and the I & O committee.</p>	
11. Jane Cleary	<p>Geoff mentioned he met with her and she was interested in our project. She will be calling in. Also Dennis just wanted to ask if he is still the best person for supporting our group. The group said yes! Jane joined the group via phone conference. Her comments is that there have been cutbacks but they thought they could hire 1 NPL to replace every 3 retired. Jane is taking over the Food Nutrition Project for the RFA that went out last November. Last week of March will be the Community focused Nutrition proposal. In June the awardees will know. She is the contact for the AFRI Childhood Obesity – accepting written comments until March 27. April 10 1-2:30pm Food Security webinar. Then April 11 at 1-2:30pm webinar. April/May is the 15-19 yr old adolescents AFRI Childhood Obesity. ANDP meeting Nov. 13-15 meeting in Washington DC reservations will come. March is minority health month, working to do a national effort focusing on obesity prevention etc. – if you are working on things in your community. Carol asked if it was a 60 or 90-day turnaround of the AFRI submission but Jane didn't know. She mentioned the process of the RFA approval before it is released; right now it is in scientific leadership. Jane mentioned she did speak with Geoff at the meeting. Call Susan Welsh's cell phone is 301-221-9454</p>	Geoff Jane
12. Publications	<ol style="list-style-type: none"> 1. NEMS restaurant/dining (Tanya) under review AJPM; 2. NEMS stores (Tanya) is going to be submitted next week to Int J of B and PA 3. Environmental Audit (Tanya) turn into three papers (1) stairs & simplified vending in 6 weeks; (2) rec services and facilities early summer; (3) third will be the actual audit late summer 4. CEPS (Onikia) two papers development due by end of 2012 (December) and outcome assessment by May 2013 5. Fruved (Colby) GEM, the recruitment paper end of spring and goal setting paper end of spring 2012 – looking at characteristic data to describe 6. Bridge Papers - Bikeability & Walkability & weight BMI; GIS & Alcohol, Food & PA, Stress & QOL submitted by August 2012; Coffee & Energy Drinks Sugar Sweetened Beverage; 7. Bikability & Walkability – paper in press 8. Healthy Campus Signage (Ginger) Under review 9. Vending (Carol) Just got accepted in Appetite! 10. BECS – accepted at JNEP 11. BEKS (Carol) Sleep & Eating Competence now reopened by Carol 12. Alcohol access (Mallory) is in review JACH 13. GIS & Alcohol manuscript in process in April 2012, Food and also out April 2012 GIS and PA out August 	All states

	<p>2012</p> <ol style="list-style-type: none"> 14. WebHealth Outcome paper submitted next week; WebHealth Sleep & Eating competence (Geoff) Barbara & Suzanne and will be done toward summer; 15. WebHealth curriculum (Tanya) being worked with Sue Young; 16. Online focus groups (Adrienne & Jennifer) is ready to be submitted by Jenn; 17. Process evaluation (Tanya with Colleen) wouldn't take it due to timeline – rejected because of 3 year window, will be submitted to JNEB soon; 18. Timing/Dose (Kendra) needs to be analyzed; Eating competence and SSB needs to get out 19. Hip circumference (Shellnut) BIA – bod pod & hip 	
13. Grants	<p>USDA AFRI (Sarah Colby) Fruved – All states are welcome to be involved. States will be randomized to controlled or intervention. Assessments will include physical assessment, CEPS, etc. Not enough money to have a representative sample but will be a random sample of the freshman population. Primary outcome measurement will be BMI showing weight management (or should it be a F/V consumption as the primary outcome? – thought from Dr. Lai), secondary outcomes is behavior change and goal setting. Intervention is tailored to stage of change. Freshman are targeted at dorms and dinning halls. Intervention team of 5 theater and 5 nutrition students for each character. Participants will get online YEAH intervention, nudges and be exposed to a yearlong social marketing campaign with student driven policy and environmental changes. Timeline for project – 5 year grant, 1-planning, year 2-3 will be intervention (cross-over design), 4 year assessment of data 5 year publications and dissemination. Campus wide but the intervention is on the individual – power it enough to have at each state. Calculate the power and then determine how many states you will need. How do you maintain the quality of intervention across the states was posed as a question – dose will probably vary.</p> <p>USDA AFRI (Geoff Greene) Behavioral change based intervention over a 5-year time frame. The 1-2 years would be spent analyzing the WebHealth and YEAH data sets to better understand the factors that are associated with significant weight gain. The intervention then would be done with the programing that could be an individually based intervention so that if the participant wanted to gain weight or loss weight or maintain weight. Initial assessment, post-assessment at the end of the semester. The idea that it is web-based that then is an individually based program. Primary outcome would be individual weight gain. Onikia mentioned one of the barriers with YEAH is the computer, we need to note that the students aren't going onto the website. Onikia mentioned also the use of mobile MyPlate to use as a texting and is coming on the rise. YEAH needs to move into moved into an app.</p> <p>NIH R01 (see below), ?R21 – Environmental – This is conceptual. Automation, computerization so that it is easier to collect the data. Second would be the validation so that we have a wider outreach of the use of the too. We need to invite other campuses to help us validate. Possibly we need to find the unhealthy campuses and see how the tool performs there. Sue mentioned that the alcohol data may show that it is an important part of weight gain. Geoff mentioned Freshman males have been found in a study to have significant weight gain. Development of a tool and not really outcomes. Mallory and GIS looking into avenues to host the data so that it would then host the</p>	Sarah Geoff Tanya

	<p>GIS. Building a Geocoded database specifically for variables so that you would then see. This would be instantaneous; it would track the data in time and timestamp. For this grant there will only be a few key partners and then other campuses.</p> <p>http://grants.nih.gov/grants/guide/pa-files/PA-11-327.html</p> <p>Healthy Habits: Timing for Developing Sustainable Healthy Behaviors in Children and Adolescents (R01) R01 NIH – PA-11-372 Healthy Habits; Timing for Developing Sustainable Behaviors – target social and cultural. Geoff will take lead on this. Also has a component to be able to support secondary research questions. Maybe you have 3 AIMS the first two questions will focus on primary and Aim 1, Aim 2 and then Aim 3 could be to establish a database suppository support. So this is what we need to focus on. Carol said this may be a better way to spend our time. We need to get the papers to show the work that has been done. Need to put the references into these interventions. Key questions. Dr. Lai cannot take the lead but sees that this very much needs to</p> <p>Early investigator - R15 NIH - \$300,000 for schools that are underfunded for NIH – research grant how you are including showing students how to do research assessments and R21 NIH R03 NIH</p> <p>Melissa Laska mentioned that for NIH funding we should identify of the RFA and then contact the program managers so that we have route A, B, C and allow them to tell us how much preliminary data is needed. She is afraid that maybe we need to quickly do some information from the program officers in.</p>	
14. Five year planning	<p>Year one retrospective –Timeline</p> <p>Objective 1 - BECS has been validated. Need more work to validate due to a few questions dropping out? The CEPS? may not have social evolutionary measures in place. Social would be covered the Interpersonal Food Behaviors - Sarah has about n=800 and it does have – sexual orientation is also included. This wasn't included because it was a 152 questions and it was just too many. Social questions still need to be looked at, Carol identified. Environmental needs to be more evaluated with more varied campuses.</p> <p>Objective 2 – skip for now</p> <p>Objective 3 - working on</p> <p>Objective 4 – haven't done</p>	Sarah
15. Elections	<p>Chair for Oct. 2012 is Karla Shellnut; Chair-Elect will be Onikia Brown-Esters; Secretary will be Gale Carey. Next year meeting date and place is February 6-8, 2013 Miami, Florida. Karla will do the planning with help of others. The following meeting may be changed to Fall 2013 to meet in Chicago.</p>	
16. HCRC Data Management Center	<p>The suggestion is that each state first author a publication each year. Sue suggested they be recognized at the annual meeting each year in some form, trophy or martini? Karla mentioned that those PI's without the social science backgrounds need to have more support to be able to do this with the help of a statistician and administrator/coordinator. Soft money position and work with the PI's to support grant writing. Suggestion to</p>	Melissa

hire a retired person (Sue) as a consultant to work on this type of need. May need to have a number value on each state to support the. If we had enough money to pay a statistician and a grant writer per year. Dr. Lai very much supports to have a full-time statistician but not sure about the grant writer/publication writer. The best way to write a person in. Come up with some money and pool the money together. How realistic. Leverage resources within the individual institutions. Other resources to be Biostatistics PhD student and pay 1/3 or 1/2 student. You are providing authorship for the PI and the student. Huichuan Lai gave some information and advise - We may need several different levels of commitment or support of an HCRC biostatistician. At this time several different campuses can look for such a person in their resources and we can as a group start buying out 5% or 10% of someone's time and eventually have a person dedicated. Melissa O. – We need to make sure that we all know the resources on our respective campuses so that we can be in a stronger position when we go for grants, it takes a skilled multi-disciplinary team. Lai – Our statistics students (MS) have to have a statistical consulting project for a semester; they are free. This is a resource that WI could provide to the group following a work/mentorship for abstract authorship model. Too late for this spring, but we could set this up for this summer and next fall in perpetuity. This summer would cost a 50% RA or ~\$5,000 with fringe. The fall would be free. Melissa O. – We have Matt (15%) and Lilly (25%) using Melissa's funds and they will last until August. Matt is very interested in our work (Susan seconds) because he sees that by developing this as a model that he could offer to other multi-state research groups and promote the new School of Public Health. Tanya - We can move forward on both of these fronts so that we keep moving forward as long as the policies are followed. Adrienne seconds, if everyone is going to get an article out a year we may need three statisticians to get 16 states worth of work done. Process: WV is the repository and Matt has the overview of what is going on and what the data looks like. They would then work with the statisticians at various campuses to provide data and limited guidance. Gayle – Can we each ask our experiment stations for funds to support Matt and Lilly at WV? Melissa O. – Page 5 has plans A, B, and C. Lai plan is plan D – stats student help. Tanda – What are the IRB concerns, all of our IRB approvals say that we will send data to SD to be secured or it will remain at our own institutions. Moving everything to WV will probably require amendments and (Lai) written support from a grant (plan A) would make that a lesser concern. Kendra – has a statistician through this summer and she volunteers him for the groups use on YEAH data using SAS. We need a long-term immortal or virtual plan so that the Data Management Center belongs to the HCRC and not just one state. Perhaps we build into the website (per Sarah) description of what analyses have been run thus far. Lai – supports descriptions being posted to allow for future research questions to be developed. Susan N – suggests that we ask resources similar to Susan Welch who may be able tell us what the experts have already worked out. We will have to each get IRB approval before we can put any data on the HCRC website. Data will at some point exist on virtual cloud-like server. At this point we will not decide if this will be at WV or if it will be on a GO Daddy server. Geoff – we will still need a data management service if we want to compare emotional eating across studies because WebHealth and YEAH used different scales and questionnaires. Lai – this is data processing and is part of what the statistician's job is, data management is limited to security and ensuring that data is accurately entered into a database for storage. Processing costs out weight data management costs. Sarah – proposal, data dictionaries will be sent to WV these documents will be public (website), and then we will have data request forms

	(sent to PIs who can approve or disapprove use of their data). Authorship issues: 16+ authors on a paper is too many, if people will not be authored it needs to be understood upfront. We should include the role of each person who worked on the project and what their role was and from that information who should be authored can be determined. Lai – Use the NEJM criterion for authorship and adapt it as necessary for our group.	
17. Author Focus Papers by each state as lead Author	<p>NOTE: Those in red just allows authors to know they need to submit either a root/shoot which now is a new term under the I & O committee. Forms can be found online at http://www.nutrisci.wisc.edu/cnr</p> <p>TN – Need root/shoot for Fruved, 2 papers –recruitment and staged with Maslow Hierarchy of Needs RI –Need root/shoot for Green Eating and this will be a follow-up second paper with group FL – Need root/shoot - BAI – 2 papers soon with perceived vs. measured? KS – Vending of the snack compared to the F/V; Jing has DEXA with calcium and YEAH; Carrie has the BP & YEAH NY – NEMS both papers, Building stairs paper, Bridge paper of weight, bikeability and NEMS NH – Biochemical in YEAH intervention WI – GIS Alcohol access, GIS Food Outlet, SSB WV – Need root/shoot for Rec. Center with PA from YEAH (bridge paper). Also root/shoot for tobacco use/exposure data with physical assessment data in YEAH and some environmental data. Set alone paper on Appalachian vs. Non-Appalachian risk for MetS criteria. AL – Need shoot for African American population looking at obesity and weight in YEAH SD – 2 papers, Descriptive Baseline paper and then the Development paper ME –Need root/shoot for JobCorp baseline & Comparison between in JobCorp also a third maybe SSB in JobCorp and then comparing the total YEAH with the JobCorp sample NE – Need root/shoot for Bridge paper and Fruved NJ – Need root/shoot for BEKS with the K (looking at knowledge) and a second would be 5 state data in Webhealth baseline</p>	All states
18. Biostatistician, Matt Gurka from WVU	<p>Biostatistician now has CTSA received a good score at \$20million so that we will have a solid Biostat and Epidemiology core. Long story short – going quickly also. Grant, study design, biostatistics, analysis. Hourly rate is available to the group - % effort and have devoted time establish a more long-term time and the biostatisticians. Gently introducing the data sets. How best to serve the multi-state is a % effort of Faculty support. Graduate program starting here so one possible option is a GRA of a student that will focus on the programming, managing, cleaning, simple analysis and then helping out with more sophisticated analysis. Don't have the hard numbers but it may be attractive. RA or half time? Masters student is \$15K support in planning for next year. Scope of the data set. % effort for Faculty support as well. Qualitative analysis</p> <p>Levels –</p> <ul style="list-style-type: none"> • Manage the data, clean • Data Analysis specific to the investigator research questions • Study Design and Grant writing 	Melissa Matt
19. Biostatistician	Discussion of U. Wisconsin and potential of finding help in being a rotator as a PhD student. 3 years of funding	Huichuan

and new member Huichuan Lai	from the Hatch funding. Dr. Lai has recently just received a 5 year grant with a multi-state so she feels she is very busy. If the study is over then the data has to be destroyed when IRB expired. At this point she would need a graduate or a post-doc. Possibly she will know better in a few months and by the end of summer. Potential resources	
20. New Member policy	2 members that signed up but were not allowed in this year due to the policy. The policy was reviewed to decide if there would be a position available to fill the one open spot since Michigan is no longer a member.	
21. End of Meeting	See you next year Feb. 6-8 in Miami!	