

NC1169 Annual Meeting

Las Vegas, NV

October 14-16, 2010

Attendance: Kate Yerxa, Karen Barale, Mary Kay Wardlaw, Susan Baker, Mary Wilson, David Weatherspoon, Nancy Betts, Megan Hvalacek, Scottie Misner, Sandy Proctor, Katie, Rogers-McGirr, Siew Sun Wong, Josh Phelps, Joyce McDowell, Wanda Koszewski, Deb Hamernik, Helen Chipman, Hazel Forsythe, and Susan Welsh

Agenda Item	Discussion	Action Items
Welcome and Introductions	<ul style="list-style-type: none">• Review the agenda, review of focus of work group time (publications, publication process, leadership, funding, and timeline for next year)• Annual report for NC1169 (use annual meeting minutes), CRIS report (share with Susan and Wanda to help draft annual report)	<ol style="list-style-type: none">1. Individual accomplishments should be sent to Susan and Wanda with specifics about individual contributions: grants, publication, grad students, in process work OK to report.
Welcome – Dr. Deb Hamernik	<ul style="list-style-type: none">• Associate Dean for Research at Nebraska, previously at CSREES and NCI• NC1169 will be undergoing a mid-term review in early 2011 – completed by NCRA and multi-state research committee• Will review the annual reports to evaluate project. The two that are in are outstanding.• NC regional administrators meet in mid-April and discuss results of reviews• Specifically looking for: 1) evidence of interactions and collaborations: applying for funding, organized conferences; 2) evidence to deliver results to peer group or stakeholders (annual EFNEP conference) 3) any outputs: thesis, graduate students and 4) impacts<ul style="list-style-type: none">○ Will start to consider leveraging external funding• Need to prepare and impact statement (document distributed at meeting) – needs to be completed at the end of the year• Annual report should include Evidence of interaction and collaboration , co-publishing,	<ol style="list-style-type: none">1. Objective leaders will be responsible for drafting NCRA and then send to Susan after this meeting2. Anyone not currently a member who wants to join should talk with their AES director and submit Appendix E3. Wanda and Susan to update the list of participants for NIMSS4. Annual report is due 60 days following this meeting5. Deb will send electronic copy of Impact Statement to Wanda6. Communication for publication/documents: Karen will switch from Google Groups to Google Docs

	<p>joint funding applications, conferences, graduate students, evidence of delivering accomplishments to peer groups or clientele (that usually happens after 5 years). Note if you have had any meetings talking with stakeholders and outside groups about the work, outputs (reports, data, dissertations, and publications), impacts. Starting this fall also looking for evidence of external funding. Show internal funding also, and any planning grants. (Looking to see if the group can accomplish more than one individual on his/her own)</p>	
<p>Welcome – Helen Chipman</p>	<ul style="list-style-type: none"> • Update on new reporting system to replace NEERS5. Katherine Cason (member of this group) and Clemson have the three year project to develop and implement the new online system. It would be wonderful if what comes from this group helps to guide the system. • Met with Joanne Spahn, new division director for CNPP Evidence Analysis Library Division – they are currently undertaking a project focusing on Nutrition Education. 	<ol style="list-style-type: none"> 1. Be sure that Katherine Cason receives all updates on NC1169 research. 2. Wanda, Susan to have conversation with CNPP about NC1169 work.
<p>Update from Objective 1 and 2 Work Group</p>	<p>Nancy Betts</p> <ul style="list-style-type: none"> • Developed a survey based on grid developed at last annual meeting; sent to EFNEP coordinators with 35 responses; article drafted for submission to JOE. • Working on the literature review – keeps shifting focus. Plan is to set focus and finalize at this meeting • Conducting ASA24 Pilot – are EFNEP participants capable at entering a 24-hour recall online (multi-pass method); also comparing online data entered with written 24 hr recall. Six states participating. • Developing NIH RFA – focused on how to collect valid and reliable data from low-income individuals. Plan on submitting this summer. <p>Sandy Proctor</p> <ul style="list-style-type: none"> • QOL survey pilot study completed • EFNEP paraprofessional, professionals, and community 	<ol style="list-style-type: none"> 1. Susan Baker will follow up with W1005 regarding their paraprofessional interviews 2. Need to have an EFNEP representative on the W1005 multi-state research project

	<p>partners telephone interviews underway. Thirty-one interviews completed and transcribed to date. Still have to analyze interviews, and still have about 30 more interviews to complete.</p> <ul style="list-style-type: none"> ○ 9 states on the original interview list, goal to have 2-3 paraprofessionals, 1-2 professionals, and 1-2 community partners from each state ○ States chosen based on EFNEP tiers • Working on QOL lit review and methods of interview portion • Wanda – Research focused on EFNEP success stories <ul style="list-style-type: none"> ○ Megan Hvalacek – graduate thesis • Susan and Garry – have a new graduate student to focus on the QOL instrument for objective 3. Have also found a colleague at CSU who has focused on QOL and is just about to publish a review article that compares QOL instruments 	
<p>Timeline and Work to be accomplished in Las Vegas</p>	<p>Budgets Leadership Timelines, benchmarks Publication Guidelines Next meeting time/dates</p>	
<p>Presentation on QOL Research on Success Stories – Megan Hlavacek</p>	<ul style="list-style-type: none"> • Powerpoint and handouts provided • Suggestions to clearly define methods about how you identified the 7 major themes. • Behavioral economics – may need to tie into results 	<p>Great job Megan!</p>
<p>Publication Guidelines (Susan)</p>	<ul style="list-style-type: none"> • Reviewed sample procedural guideline for another AES group • Within the objective groups – the people who are leading a particular task keep track of who is participating in the work. At the next monthly call, ask leaders to give an update on the publication process • Suggestion to add acknowledgements in addition to authors 	<ol style="list-style-type: none"> 1. Discuss at work group sessions and chair of work group will report back to Susan on Friday morning. 2. Friday -

	<ul style="list-style-type: none"> • Other suggestion is to create a publications committee – a place to bring ideas for new publications/projects 	
Graduate Student Opportuntiy	<p>Katherine Cason at Clemson has 2 PhD students – Tarana Kahn and Inori; Susan sits on their committees. Tarana Kahn developed methodology for drafting, validating checklists and is focused on physical activity. (Inori is doing a youth project). There are three other domains for testing: diet quality, food resource management, food safety. Could also add food security. Suggest having masters students use the same methodology and replicate in the other domains. They could take existing questions, draft new ones, survey coordinators, and test questions. Would be helpful in obj 1-2 on the behavior checklists. . Looking for funding and students.</p>	<ol style="list-style-type: none"> 1. Keep a list of graduate student projects. 2. Notify Susan if you have graduate students to work on these projects.
Susan Welsh	<p>Changes at NIFA – handouts provided</p> <ul style="list-style-type: none"> • Suggest reading Advisory Committee Report on the 2010 Dietary Guidelines (released June/July) • Possible new pyramid may be released in Spring 2011 • NIFA – director: Robert Beachy – 4 institutes • Catherine Woteki – Under Secretary for Agriculture for Research, Education and Economics, Department of Agriculture • Obesity Prevention Grants • Dietary Guidelines 2010 – limit on saturated fats and added sugars • 2011 AFRI RFA – will be released in December 2010 • Healthy People 2020 out soon with recommendation to limit SOFAA’s 	

Friday October 15, 2010

Agenda Item	Discussion	Action Items
Meetings	<p>Need meeting locations and dates for next year(s) Discussion about the possibility/benefits of a mid-year electronic meeting</p>	<p>Future Meeting Dates:</p> <ul style="list-style-type: none"> • 2011 Meeting Dates: October 20-22, 2011 • 2011 Meeting Location: Lincoln, NE

	Nebraska has the technology to host the meeting – need to pick dates and objective chairs will work out the details Monthly conference calls	<ul style="list-style-type: none"> • Mid-Year Electronic Meeting: March 25, 2011 9:00 PT/10:00 MT/11:00 CT/12:00 ET • 2012 meeting – Portland, Maine • Provide objective conference call dates to Susan
Publication Document		<ul style="list-style-type: none"> • Susan and Karen to draft publication document • Send to publication representatives for review and then out to both groups. • Each group to discuss on their next conference call • Each secretary to draft response and send to NC1169 chair/co-chair
Leadership		<p><u>Objective 1 & 2:</u> Nancy – chair, Karen – secretary Siew Sun – publication representative</p> <p><u>Objective 3:</u> Garry – chair, Sandy – co-chair, Kate – secretary, Scottie – publications representative</p> <p><u>NC1169 Leadership:</u> Susan – chair, Wanda – co-chair</p>
JNEB Supplement	Discussed possibility of a JNEB Supplement; cost an issue NOTE: Mary Wilson called SNE. Cost is \$600/page; \$560/page for non-profits.	Susan to find out more.
ASA 24	Comments after participating in ASA24: Took too long, tedious Didn't watch tutorial; could get to tutorial as needed by selecting help Program is cool Like the portion size parts, and that you can pick alternate ways to measure As research tool its' great; won't be able to keep people there long enough to complete it. Could you show the tutorial to a group and then have the participants do the data entry?	

	<p>What about a quick start tool or card with key concepts, ie dragging food, not needing to enter condiments on the first pass.</p> <p>Literacy concerns</p> <p>There's a ASA 24 for youth under development – would that help with the literacy concerns</p>	
Objective 1 & 2 Summary	<ul style="list-style-type: none"> • Completed timeline with benchmarks • Reviewed budgets/funding • Completed Impact Statement • Develop one pager for R21 by the end of February for Josh to take to program officer at NIH in March • Letter of Intent in September for R21 with October submission • Planned publications: <ul style="list-style-type: none"> • Survey of coordinators – Jan 15 to JOE • ASA24 Pilot - June 1, 2011 • Lit review – focus set and plan for publication in supplement style 	
Objective 3 Summary	<ul style="list-style-type: none"> • Time line completed with benchmarks. • Proposal for session at SNE. Finalize and submit by Oct 21. Call with FNEE chair next week for possible funding • 3 pubs done or submitted by next year. One on pilot, one on success stories - Feb, and on review of lit late Summer early Fall. • Complete interviews by Feb, with analysis Feb-Oct • Proposal for session at EFENP Washington DC conference to share QOL with coordinators and also propose qualitative impact statements for nation wide data collect. Need Coordinator buy-in and suggest questions to consider when collecting data, what quantitative instrument will look like in future. And then collect data and do reliability/validity. • Impact statement completed. Will type provide to Obj 3 	

	<p>for their CRIS reports</p> <ul style="list-style-type: none">• Budget: Have money; not a lot but has enough to do a few things now: finish interviews, webinars, support grad students, plenary money for SNE and speaker costs.• Annual report info completed	
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