**Minutes of 2023 Annual SERA3 Meeting**

March 15, 2023 (highlighted action items)

**Participants**: in-person: Ash Sial, past-chair (GA), Roger Margarey (SIPMC), Joe LaForest (SIPMC), Francis Reay-Jones, chair(SC), Tom Royer (OK), Rebecca Melanson (MS), Norm Leppla (FL); Virtual: Kayla Watson (SIPMC), Heather Kelly, secretary (TN), Francis Peter Fortnum Reay-Jones (SC) virtual: Glenn Studebaker (AR), Amy J. Dreves (Univ. Virgin Islands), Ryan Adams (NC), Ric Bessin (KY), Tegan Walker (SIPMC), Raj Singh (LA), Kayla Watson, David Kerns (TX), Daniel Frank (VA), Wanda Almodovar (Puerto Rico)

* Welcome and Introductions – in person and those attending by zoom
* Minutes of the previous meeting were approved.
* National IPM Coordinating Committee: discussion from those that attended the National meeting and what were some of the topics discussed. Including when and where meeting will be held next year – may be in Puerto Rico (not finalized?)
* Updates from the Southern Region IPM Center: Roger Margarey, introduced new members of SIPMC, winners of Friends of IPM awards, reviewed funded IPM grants had some discussion about the Delusional Parasitosis Working Group and *adding it as a priority to SERA3*. Also discussed MyIPM expansion efforts. Joe LaForest, went over 2023 pest monitoring programs. Roger Margarey, *IPM Infrastructure Survey Update and the need to get all southern states to complete survey by \_\_\_\_\_\_ (send out reminder to states not completed);* Tegan Walker, went over prioritization process – multi-vote survey distribution and discussion to add step for IPM state coordinator to review the state survey results as well as follow up zoom meetings to review edited priorities ahead of survey creation; shared link to 2023 Priorities SERA draft google doc (from last year’s document, need updating for the 2023 (<https://docs.google.com/document/d/15tLeo6ZVnKL7zgSmIKWC2eNR5Pl7bNtY7ktUU9oapKM/edit>) ; Amy Dreves commented on the specificity of the pests in the priorities (possible addition of Caribbean priorities), discussion about next year’s meeting and when we might need to publish priorities list
* Discussed timeline for priority survey/priority list for 2023 and 2024 Priority List (primary and secondary participants), state coordinator reviews (before end of year), then zoom meeting (ahead of annual meeting, 1 to 2 zoom meetings,) to discuss as a whole group, so ahead of annual meeting priority list ready to publish (ahead of EIP proposal deadline), specific deadlines/timelines below (*where highlighted below, email reminders are needed and/or zoom calendar invites*):
  + For 2023 Priority list timeline/action items:
    - Deadline to review/edits *April 15* for state coordinators to review/edit document
    - then zoom to review *April 17, 10 am ET* to review the edited document
    - Will receive survey and complete by *May 5*
    - Then zoom to see finalized document *May 15, 10 am ET*
  + For 2024 Document timeline
    - SERA3 review/edit by *Oct 27th*, compile list of 2nd tier participants (other IPM specialists)
    - Then zoom to review edited list: *Nov. 13, 10 am ET*
    - SIPMC prepares and distributes survey on *Nov.27th* to 2nd tier
    - 2nd tier participants respond to survey by *Dec. 15th*
    - SERA3 reviews state data by *Jan. 12th*, 2024
    - SIPMC analyze results and updates priority document
    - SERA3 finalized priority document at zoom meeting *Jan. 22nd, 2024 10 am ET*
    - SIPMC publishes document
* Nominations for incoming secretary, (secretary duties include taking notes at annual meeting, Chair duties include organizing annual meeting, attending National IPM meeting, Southern IPM center is a big help in all of it) – nomination of Ryan Adams (by Ash, seconded by Francis) and all voted in favor – Ryan Adams incoming secretary.
* Discussion on 2024 annual meeting, *will have in-person and virtual meeting March 6 from 8:30 – noon in Pensacola Beach*, ahead of SSDW and conjunction with (at least an hour or two) NC-IPM coordinators. Rebecca suggested *adding additional meeting in the afternoon of March 6* for those not interesting in attending the SSDW meeting, ideas suggested for afternoon session included: a professional development opportunity – identify need, meeting on impacts and their measurements, other suggestions on IPM to broader/other audiences, presentations on each state’s IPM programs and what they are doing (*note taken will need room for entire day, March 6th* ), highlight Action items in minutes.